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United Nations reform: measures and proposals

Proposed programme budget for the biennium 1998-1999

Report of the Secretary-General

I. Introduction

1. The present report outlines the programmatic and financial consequences of the actions and recommendations relating to the work of the Secretariat, the rationale for which has been described in detail in the letter dated 17 March 1997 from the Secretary-General addressed to the President of the General Assembly (A/51/829) and in the report of the Secretary-General entitled "Renewing the United Nations: a programme for reform" (A/51/950). It describes the changes that would be required to the proposed programme budget for the biennium 1998-1999 already submitted to the General Assembly (A/52/6) in order to implement the proposed reforms.

A. Major changes addressed in the present report

2. The initiatives described in the Secretary-General's report include:

(a) Establishment of a post of Deputy Secretary-General;

(b) Establishment of a strategic planning unit within the Office of the Secretary-General;

(c) Consolidation of entities within the Secretariat that support the work of the legislative bodies and conferences of the Organization into a single Department of General Assembly Affairs and Conference Services;

(d) Advancing the disarmament agenda by means of the establishment of a Department for Disarmament and Arms Regulations;

(e) Consolidation of the Department for Policy and Coordination and Sustainable Development, the Department for Economic and Social Information and Policy Analysis and the Department for Development Support and Management Services into the Department of Economic and Social Affairs;

(f) Consolidation of the human rights programme, including the strengthening of the representation of the Office of the United Nations High Commissioner for Human Rights at Headquarters;

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(g) Reconstitution of the Crime Prevention and Criminal Justice Division as the Centre for International Crime Prevention;

(h) Reorientation of public information activities in a world of rapid political and technological change;

(i) Discontinuance of the Department of Humanitarian Affairs in its present form and establishment of the Office of the Emergency Relief Coordinator;

(j) Reorientation of the Department of Administration and Management as the Department of Management.

3. For reference purposes, annex I to the present report provides a summary of the programmes and subprogrammes of the medium-term plan for the period 1998 to 2001 (A/51/6/Rev.1 and Rev.1/Corr.1) to be assigned to different organizational units as a consequence of changes addressed in the report.

B. Overall changes in the levels of resources and staffing

4. The proposals contained in this report would modify the proposed programme budget for the biennium 1998-1999 as follows:

Resources	*Millions of United States dollars*
Revised 1996-1997 appropriation	2 603.3[a]
Proposed programme budget (A/52/6)	2 583.0
Proposed programme budget (revised)	2 570.3
Proposed development account	12.7
Proposed programme budget revised total	**2 583.0[b]**

[a] Initial appropriations for 1996-1997: $2,608.

[b] To be recosted in December 1997. At the time of submitting the initial programme budget proposal, the then prevailing exchange rate level of the United States dollar was estimated to result in a further reduction of around $50 million. On the basis of the current level of the dollar, a still further reduction may result.

5. In his letter dated 17 March 1997 to the President of the General Assembly (A/51/829), the Secretary-General indicated that he had decided to propose a reduction of approximately 1,000 posts in the proposed programme budget for the biennium 1998-1999. In submitting his initial proposals, the Secretary-General had indicated that the anticipated reduction of 1,000 posts would be reached in the context of the revised estimates. The present report includes proposals for a reduction of 144 posts (164 proposed for abolition, offset by 20 new posts). Consequently, the number of posts proposed for 1998-'1999 is 8,695, broken down as follows:

Posts approved 1996-1997	10 012
Posts abolished	(1 059)
New posts	30
Conversion from temporary assistance (IMIS)	29
Transfers	
Net budgeting	(317)
1998-1999 proposed revised staffing	**8 695**

6. The distribution of new posts, reclassifications and posts proposed for abolition is as follows:

New

Office of the Deputy Secretary-General	1 DSG, 1 D-2, 2 GS
Strategic Planning Unit	1 D-2, 1 P-5, 1 P-4, 2 GS
Development financing	1 D-1
Disarmament	1 USG
Economic and social affairs	1 ASG
Crime	1 P-5, 1 P-4
Office of the Under-Secretary-General for Management	2 D-1, 2 P-5, 2 GS

Reclassification

General Assembly Affairs and Conference Services	1 D-2 to ASG, 1 P-4 to P-5 and 1 P-2 to P-3
Office of Legal Affairs	1 D-2 to ASG
Economic and social affairs	1 P-5 to D-1
Human rights	1 D-1 to D-2 and 1 P-5 to D-1
Public information	1 ASG to USG

Abolition

General Assembly affairs and conference services	3 P-3, 3 P-2, 3 GS
Economic and social affairs	1 USG, 2 D-2, 3 P-5, 6 P-4, 1 P-3, 43 GS
Human rights	2 GS
Humanitarian affairs	1 D-2, 1 D-1, 7 P-5, 4 P-4, 2 P-3, 1 P-2, 9 GS
Public information	1 P-4, 10 GS, 51 LL
Central support services	1 P-2, 2 GS, 1 TC
Office of Human Resources Management	4 GS
Office of Under-Secretary-General for Management	2 GS

II. Revised estimates by section

Section 1A
Overall policy-making, direction and coordination

Table 1A.1 **Summary by object of expenditure**
(Thousands of United States dollars)

Object of expenditure	*1996-1997 appropriations*	*1998-1999 initial proposal*	*Resource growth*		*Total before recosting*	*Recosting*	*1998-1999 revised estimates*
			Amount	*Percentage*			
Posts	21 565.7	21 197.4	2 653.4	12.5	23 850.8	1 000.2	24 851.0
Other staff costs	746.1	990.8	—	—	990.8	53.4	1 044.2
Non-staff compensation	318.0	318.0	—	—	318.0	—	318.0
Consultants and experts	139.9	181.0	250.0	138.1	431.0	25.7	456.7
Travel	6 120.3	6 672.2	—	—	6 672.2	389.8	7 062.0
Contractual services	3 103.6	3 110.2	—	—	3 110.2	186.4	3 296.6
General operating expenses	598.3	782.3	—	—	782.3	43.6	825.9
Hospitality	264.0	267.3	—	—	267.3	13.8	281.1
Supplies and materials	72.0	87.7	—	—	87.7	2.8	90.5
Furniture and equipment	42.7	180.5	—	—	180.5	8.0	188.5
Grants and contributions	2 919.6	3 103.9	—	—	3 103.9	185.9	3 289.8
Total	**35 890.2**	**36 891.3**	**2 903.4**	**7.8**	**39 794.7**	**1 909.6**	**41 704.3**

Table 1A.2 **Post requirements**

	1996-1997 approved	*1998-1999 initial proposal*	*1998-1999 proposed revised staffing*
Professional category and above			
DSG	—	—	1
USG	2	2	2
ASG	2	1	1
D-2	3	6	8
D-1	8	7	8
P-5	14	10	12
P-4/3	16	17	18
P-2/1	4	4	4
Total	**49**	**47**	**54**
General Service category			
Principal level	10	9	10
Other levels	62	61	64
Total	**72**	**70**	**74**
Other categories			
Security Services	1	—	—
Total	**1**	**—**	**—**
Grand total	**122**	**117**	**128**

1A.1 As mentioned in the report of the Secretary-General entitled "Reviewing the United Nations: a programme for reform" (A/51/950), the establishment of a post of Deputy Secretary-General is proposed. He or she would perform a particular role in ensuring the success of activities and programmes that cross functional sectors and Secretariat units, in order to bring the full weight of the office of the Secretary-General to bear on achieving intersectoral and inter-institutional coherence. A separate note on the responsibilities of the Deputy Secretary-General will be submitted by the Secretary-General to the General Assembly.

1A.2 The Deputy Secretary-General would be a staff member appointed by the Secretary-General for a period not to exceed his own term of office. In terms of remuneration, it is proposed that the salary of the Deputy be set at the mid-point between that of the Secretary-General and that of the Administrator of the United Nations Development Programme (UNDP). With respect to representation allowance, it is proposed that it be set at $15,000 per year.

1A.3 The immediate office of the Deputy Secretary-General would consist of one Director (D-2), one P-5, one personal assistant and two secretaries in the General Service category. Of these posts, one P-5 and one General Service post would be met from redeployment and the establishment of one D-2 and two General Service posts would be required. In the exercise of his/her functions, the Deputy would also draw on the staff resources available in the Executive Office of the Secretary-General.

1A.4 The ability of the Secretary-General to lead the Organization effectively in a time of rapid and complex changes hinges on his having access to and being able to make use of the best available policy-relevant information and research. To support the Secretary-General, a small Strategic Planning Unit will be set up, to be charged with advising on critical medium-term trends that may affect the programme of work of the Organization and recommending strategic policy direction. It will also help institutionalize more comprehensive strategic planning within and among the departments, funds and programmes.

1A.5 It is proposed to staff the Unit by the creation of three posts in the Professional category and above (one D-2, one P-5 and one P-4), together with two General Service staff. In addition to drawing upon existing research in the United Nations University (UNU) and other research institutes, the Strategic Planning Unit will commission research from academic institutions and other entities on subjects related specifically to the mission of the United Nations. For such purposes, resources in the amount of $250,000 are requested for consultants and experts.

1A.6 The Office for Development Financing will focus on the identification of new modalities for the financing of development cooperation, the development of new approaches to public finance in the light of changing global priorities and the promotion of private finance for development. The Office will be staffed by one D-1, one P-5 and one General Service staff member. The P-5 and General Service posts will be provided by redeployment.

1A.7 Details of the proposed changes to this section are reflected in tables 1A.1 and 1A.2 above.

Section 1B
General Assembly affairs and conference services

Table 1B.1 **Summary by object of expenditure**
(Thousands of United States dollars)

Object of expenditure	*1996-1997 appropri-ations*	*1998-1999 initial proposal*	*Resource growth*		*Total before recosting*	*Recosting*	*1998-1999 revised estimates*
			Amount	*Percentage*			
Posts	—	—	344 455.8	—	344 455.8	9 603.6	354 059.4
Other staff costs	—	—	43 812.0	—	43 812.0	1 543.3	45 355.3
Travel	—	—	579.0	—	579.0	31.8	610.8
Contractual services	—	—	9 050.8	—	9 050.8	372.5	9 423.3
General operating expenses	—	—	4 773.5	—	4 773.5	154.5	4 928.0
Hospitality	—	—	14.5	—	14.5	0.9	15.4
Supplies and materials	—	—	8 819.2	—	8 819.2	339.7	9 158.9
Furniture and equipment	—	—	2 103.5	—	2 103.5	25.0	2 128.5
Grants and contributions	—	—	31 900.6	—	31 900.6	539.4	32 440.0
Total	**—**	**—**	**445 508.9**	**—**	**445 508.9**	**12 610.7**	**458 119.6**

Table IB.2 **Post requirements**

	1996-1997 approved	*1998-1999 initial proposal*	*1998-1999 proposed revised staffing*
Professional category and above			
USG	—	—	1
ASG	—	—	1
D-2	—	—	4
D-1	—	—	20
P-5	—	—	155
P-4/3	—	—	695
P-2/1	—	—	35
Total	**—**	**—**	**911**
General Service category			
Principal level	—	—	82
Other levels	—	—	789
Total	**—**	**—**	**871**
Other categories			
Trades and Crafts	—	—	86
Total	**—**	**—**	**86**
Grand total	**—**	**—**	**1 868**

1B.1 As indicated by the Secretary-General in his letter dated 17 March 1997 to the President of the General Assembly (A/51/829, sect. C), the new Department of General Assembly Affairs and Conference Services will be created. The major objectives of the programme of activities of the newly created Department will be to ensure, through the provision of authoritative advice and substantive services, the orderly and procedurally correct conduct of the meetings and other work of the General Assembly, its General, First, Second, Third and Fourth Committees, including the preparation of analytical studies on the rules and procedures of the Assembly and consultations with its President, the presiding officers of the Main Committees of the General Assembly, Member States and intergovernmental bodies; and to provide to intergovernmental and expert bodies the high-quality meeting and documentation services they require to carry out their work, making the most cost-effective use of conference-servicing resources and facilities worldwide. As the major function of the Department will be the servicing of the General Assembly and its Main Committees, the Economic and Social Council and most of its subsidiary and ad hoc bodies and special conferences dealing with economic, social and related matters, it is proposed to reflect the activities of the Department under section 1B of the proposed programme budget for the biennium 1998-1999.

1B.2 The activities concerning General Assembly affairs and decolonization, previously undertaken by the Department of Political Affairs, the technical secretariat servicing of the Economic and Social Council, formerly provided by the Department for Policy Coordination and Sustainable Development, and the Conference Services component of the Office of Conference and Support Services in the Department of Management will be incorporated under the Department of General Assembly Affairs and Conference Services. These will include activities previously undertaken under subprogrammes 1.5, General Assembly affairs, and 1.6, Decolonization, of programme 1, Political affairs; paragraph 5.5 (e) of subprogramme 5.1, Policy coordination and inter-agency cooperation, of programme 5, Policy coordination and sustainable development; and subprogramme 24.5, Conference services, of programme 24, Administrative services, of the medium-term plan for the period 1998-2001 (A/51/6/Rev.1 and Rev.1/Corr.1).

1B.3 Under policy-making organs, responsibility for the General Assembly, the Trusteeship Council and the Special Committee on the Situation with regard to the Implementation of the Declaration on the Granting of Independence to Colonial Countries and Peoples, previously included under section 2, Political affairs, of the programme budget, will be reflected under this section.

1B.4 There is no change in the programme of activities of the various components now forming the Department of General Assembly Affairs and Conference Services. Details of the programme of work relating to policy-making organs, General Assembly affairs and decolonization can be found in paragraphs 2.14, 2.22 to 2.27, 2.87 to 2.90 and 2.97 to 2.100 of the proposed programme budget for the biennium 1998-1999 (A/52/6). Further, the technical secretariat servicing support for the Second and Third Committees of the General Assembly, the Economic and Social Council and its subsidiary bodies, and ad hoc bodies and special conferences dealing with economic, social and related matters is described in paragraphs 7.40 and 7.41 (a) (i), (ii) and (iii), of the proposed programme budget for the biennium 1998-1999. All activities under section 27E will now be implemented by the new Department under section 1B.

1B.5 The consolidation of activities for the servicing of meetings in the Department would require the transfer of resources included in the proposed programme budget for the biennium 1998-1999 from the following sections:

(a) *Section 2. Political affairs*

(i) Transfer of all resources for the following activities: policy-making organs (General Assembly and Special Committee on the Situation with regard to the Implementation of the Declaration of Independence to Colonial Countries and Peoples); subprogramme 5, General Assembly affairs; and subprogramme 6, Decolonization;

(ii) Transfer of one D-1, one P-5, two P-4 and two General Service posts and non-post resources amounting to $142,000 (consisting of $120,600 for other staff costs, $20,500 for general operating expenses and $900 for supplies and materials) from subprogramme 26, Disarmament, earmarked for the servicing of the First Committee of the General Assembly;

(iii) Transfer from programme support of non-post resources ($192,000) (contractual services ($9,000), general operating expenses ($59,000), supplies and materials ($26,000) and furniture and equipment ($98,000));

(b) *Section 7. Policy coordination and sustainable development*

(i) Transfer of resources from the Economic and Social Council Secretariat Servicing Branch of the Department for Policy Coordination and Sustainable Development, including 23 posts (1 D-1, 4 P-5, 3 P-4, 5 P-3 and 10 General Service), and $70,000 for travel of staff to attend official meetings;

(ii) Transfer from programme support of non-post resources of $139,000 (other staff costs ($38,000), general operating expenses ($64,500), supplies and materials ($8,200) and furniture and equipment ($28,300));

(c) *Section 10. Development support and management services*

Transfer of all resources from executive direction and management (Office of the Under-Secretary-General);

(d) *Section 27A. Office of the Under-Secretary-General for Administration and Management*

Transfer of resources from the Executive Office of the Department of Administration and Management, consisting of 17 posts (1 P-5, 2 P-4, 2 P-2, 12 General Service), and $70,100 for non-post objects of expenditure (overtime ($4,500), rental and maintenance of data-processing equipment ($11,000), maintenance of office automation equipment ($23,800) and data-processing equipment ($30,800)) for programme support to the Department of General Assembly Affairs and Conference Services;

(e) *Section 27E. Office of Conference Services*

Transfer of all resources.

Table 1B.3 **Posts incoming to section 1B**

	Transfer from					*Other changes*[a]	*1998-1999 proposed revised staffing*
	Section 2	*Section 7*	*Section 10*	*Section 27A*	*Section 27E*		
Professional category and above							
USG	—	—	1	—	—	—	1
ASG	—	—	—	—	—	1	1
D-2	1	—	—	—	4	(1)	4
D-1	3	1	1	—	15	—	20
P-5	3	4	—	1	146	1	155
P-4/3	8	8	1	2	679	(3)	695
P-2/1	1	—	—	2	36	(4)	35
Subtotal	**16**	**13**	**3**	**5**	**880**	**(6)**	**911**
General Service category							
Principal level	2	1	—	2	80	(3)	82
Other level	13	9	4	10	753	—	789
Subtotal	**15**	**10**	**4**	**12**	**833**	**(3)**	**871**
Other categories							
Trades and Crafts	—	—	—	—	86	—	86
Subtotal	**—**	**—**	**—**	**—**	**86**	**—**	**86**
Grand total	**31**	**23**	**7**	**17**	**1 799**	**(9)**	**1 868**

[a] Reflects reclassification or abolition of posts.

Table IB.4 **Resources incoming to section 1B**
(Millions of United States dollars)

	Transfer from					*Other changes*[a]	*1998-1999 proposed revised resources*
Object of expenditure	*Section 2*	*Section 7*	*Section 10*	*Section 27A*	*Section 27E*		
Posts	5 429.8	4 008.1	1 299.7	2 346.4	332 673.8	(1 302.0)	344 455.8
Other staff costs	603.9	38.0	—	4.5	43 147.1	18.5	43 812.0
Travel	414.3	70.0	83.5	—	64.7	(53.5)	579.0
Contractual services	99.1	—	—	—	8 951.7	—	9 050.8
General operating expenses	110.2	64.5	—	34.8	4 537.2	26.8	4 773.5
Hospitality	10.8	—	—	—	3.7	—	14.5
Supplies and materials	28.9	8.2	—	—	8 780.4	1.7	8 819.2
Furniture and equipment	98.0	28.3	—	30.8	1 939.9	6.5	2 103.5
Grants and contributions	—	—	—	—	31 400.6	500.0	31 900.6
Total	**6 795.0**	**4 217.1**	**1 383.2**	**2 416.5**	**431 499.1**	**(802.0)**	**445 508.9**

[a] Reflects redistribution of resources.

1B.6 The Department will comprise the Office of the Under-Secretary-General, an Executive Office, a Central Planning and Coordination Service and three divisions, namely, General Assembly and Economic and Social Council Affairs, Translation and Editorial, and Interpretation, Meetings and Publishing, as depicted in the organigramme contained in annex II. The Under-Secretary-General will also be responsible for conference services at Geneva and Vienna. Resources proposed under section 27E for conference services

at Geneva and Vienna will be transferred into the new Department. The organizational structure of Geneva and Vienna remains unchanged and is therefore not reflected in the organigramme.

1B.7 The Office of the Under-Secretary-General for General Assembly Affairs and Conference Services provides overall policy direction and management, supervision and coordination for the activities of the Department. The Under-Secretary-General is also responsible for directing the development of conference-servicing policies, procedures and practices for the United Nations and coordinating the global provision of such services by the Secretariat. The Under-Secretary-General chairs the Inter-Agency Meeting on Language Arrangements, Documentation and Publications. The necessary resources for this Office are being transferred from section 10, as indicated in paragraph 1B.5 (c) above.

1B.8 To strengthen the Office of the Under-Secretary-General, it is proposed that the post of Director (D-2) in the former Office of the Director of Conference Services be redeployed to this Office and reclassified to the ASG level. The Assistant Secretary-General will deputize for the Under-Secretary-General by assisting him in discharging his responsibilities. The Assistant Secretary-General will also oversee the Central Planning and Coordination Service, which, *inter alia*, develops and coordinates the biennial calendar of conferences and meetings of the United Nations, plans and coordinates the servicing of meetings locally and globally and provides substantive services for the Committee on Conferences and the Inter-Agency Meeting on Language Arrangements, Documentation and Publications. He/she represents the Under-Secretary-General and on his behalf makes statements, presents reports and submits relevant data, as required, to the principal organs of the United Nations, in particular the General Assembly and its subsidiary organs, in their deliberations and decisions in the area of conference servicing. The Assistant Secretary-General elaborates policy directives and instructions and ensures their uniform implementation as well as high standards of conference services at Headquarters and various office locations throughout the Secretariat. He/she also represents the Under-Secretary-General in contacts and negotiations with high-level government officials on matters related to the holding of major United Nations conferences and other aspects of cooperation between the United Nations and Member States.

1B.9 In addition, it is proposed that the post of the Special Assistant to the Under-Secretary-General be reclassified from P-4 to P-5 to enable the incumbent to assume responsibilities with regard to programme development, monitoring and evaluation, as well as to assist the Under-Secretary-General in maintaining liaison with other departments within the Secretariat and delegations of Member States.

1B.10 In order to enhance further the ability of the President of the General Assembly to discharge his responsibilities, it is proposed that the budget include a sum of $250,000 for each year of the biennium to supplement the level of support currently provided. Consultations would be held with each President of the Assembly to determine the way in which these funds would be used to enhance support for his/her Office.

1B.11 The former Conference Services Cluster of the Executive Office of the Department of Administration and Management will now assume the functions of the Executive Office of the new Department. Given the level of responsibility associated with the administrative management of staff and financial resources within the new Department, it is proposed that the post of Executive Officer be at the D-1 level, to be provided through the exchange of the current P-5 post with a D-1 post in the General Assembly Subsidiary Organs Servicing Branch of the General Assembly and Economic and Social Council Affairs Division. Further, the reclassification of a P-2 post to P-3 is proposed in the Executive Office with a view to enhancing the administrative support provided to the senior administrative staff in that Office.

1B.12 As a result of the integration of the major technical support services for the General Assembly and the Council with Conference Services, and following a review of the organizational and functional arrangements, it is proposed that nine posts be abolished (three P-3, three P-2 and three General Service) from the Economic and Social Council Servicing Branch, Editorial Service, General Assembly Servicing Branch, Copy Preparation and Proofreading Section, Translation Services and Central Planning and Coordination Service.

1B.13 Details of the proposed consolidation and transfer of resources to the Department of General Assembly and Conference Services are shown in tables 1B.1 to 1B.4 above.

Section 2A
Political affairs

Table 2A.1 **Summary by object of expenditure**
(Thousands of United States dollars)

Object of expenditure	*1996-1997 appropriations*	*1998-1999 initial proposal*	*Resource growth*		*Total before recosting*	*Recosting*	*1998-1999 revised estimates*
			Amount	*Percentage*			
Posts	48 212.3	47 312.3	(13 076.5)	(27.6)	34 235.8	2 203.6	36 439.4
Other staff costs	2 296.3	1 565.9	(816.7)	(52.1)	749.2	45.2	794.4
Consultants and experts	1 433.8	1 501.1	(1 386.3)	(92.3)	114.8	7.0	121.8
Travel	2 624.6	2 840.7	(844.4)	(29.7)	1 996.3	119.8	2 116.1
Contractual services	973.5	629.2	(180.0)	(28.6)	449.2	26.6	475.8
General operating expenses	1 509.8	1 404.2	(251.7)	(17.9)	1 152.5	69.3	1 221.8
Hospitality	80.9	85.8	(22.8)	(26.5)	63.0	3.7	66.7
Supplies and materials	181.7	190.2	(48.5)	(25.4)	141.7	8.3	150.0
Furniture and equipment	923.1	635.6	(167.5)	(26.3)	468.1	28.0	496.1
Grants and contributions	1 443.7	1 376.0	(1 376.0)	(100.0)	—	—	—
Total	**59 679.7**	**57 541.0**	**(18 170.4)**	**(31.5)**	**39 370.6**	**2 511.5**	**41 882.1**

Table 2A.2 **Post requirements**

	1996-1997 approved	*1998-1999 initial proposal*	*1998-1999 proposed revised staffing*
Professional category and above			
USG	1	1	1
ASG	2	2	2
D-2	10	8	6
D-1	18	18	13
P-5	41	35	26
P-4/3	70	69	51
P-2/1	13	13	9
Total	**155**	**146**	**108**
General Service category			
Principal level	12	11	6
Other levels	114	106	78
Total	**126**	**117**	**84**
Other categories			
Local level	—	1	1
Total	**—**	**1**	**1**
Grand total	**281**	**264**	**193**

2A.1 Activities under subprogramme 5, General Assembly affairs, and subprogramme 6, Decolonization, of programme 1, Political affairs, of the medium-term plan for the period 1998-2001 will be undertaken by the newly created Department of General Assembly Affairs and Conference Services under section 1B of the proposed programme budget for the biennium 1998-1999. Activities undertaken under programme 26, Disarmament, will be undertaken by the newly created Department for Disarmament and Arms Regulation.

2A.2 Under policy-making organs, responsibility for the servicing of the General Assembly, the Trusteeship Council and the Special Committee on the Situation with regard to the Implementation of the Declaration on the Granting of Independence to Colonial Countries and Peoples will henceforth be part of the mandate of General Assembly Affairs and Conference Services. Responsibility for servicing the Conference on Disarmament will be undertaken by the Department for Disarmament and Arms Regulation.

2A.3 As the Department for Disarmament and Arms Regulation will require its own programme support resources, consisting of three posts (one P-4 and two General Service) and non-post objects of expenditure in the amount of $11,000; these resources are proposed for transfer to section 2B, Disarmament.

2A.4 Details of the proposed changes and transfers are shown in tables 2A.1 and 2A.2 above.

Section 2B
Disarmament

Table 2B.1 **Summary by object of expenditure**
(Thousands of United States dollars)

Object of expenditure	*1996-1997 appropriations*	*1998-1999 initial proposed budget*	*Resource growth*		*Total before recosting*	*Recosting*	*1998-1999 revised estimates*
			Amount	*Percentage*			
Posts	—	—	8 020.8	—	8 020.8	311.7	8 332.5
Other staff costs	—	—	212.8	—	212.8	10.4	223.2
Consultants and experts	—	—	1 386.3	—	1 386.3	82.9	1 469.2
Travel	—	—	430.1	—	430.1	23.6	453.7
Contractual services	—	—	80.9	—	80.9	4.7	85.6
General operating expenses	—	—	141.5	—	141.5	8.4	149.9
Hospitality	—	—	12.0	—	12.0	0.7	12.7
Supplies and materials	—	—	19.6	—	19.6	1.3	20.9
Furniture and equipment	—	—	69.5	—	69.5	4.1	73.6
Grants and contributions	—	—	1 376.0	—	1 376.0	56.9	1 432.9
Total	**—**	**—**	**11 749.5**	**—**	**11 749.5**	**504.7**	**12 254.2**

Table 2B.2 **Post requirements**

	1996-1997 approved	*1998-1999 initial proposal*	*1998-1999 proposed revised staffing*
Professional category and above			
USG	—	—	1
D-2	—	—	1
D-1	—	—	2
P-5	—	—	6
P-4/3	—	—	10
P-2/1	—	—	3
Total	—	—	**23**
General Service category			
Principal level	—	—	3
Other levels	—	—	15
Total	—	—	**18**
Grand total	—	—	**41**

2B.1 Disarmament is a central issue on the global agenda. With the end of super-Power rivalry, nations everywhere have come to recognize their stake in the success of multilateral negotiations and the monitoring of weapons development. The emergence of new dangers and actors has added fresh urgency to the tasks that the United Nations is called upon to play in the area of disarmament. In the post-cold-war period, there is a growing threat from the spread of nuclear weapons technology and material, as well as a wider interest in acquiring biological and chemical weapons and means of delivery for such weapons. Regional warlords, criminal syndicates and various terrorist groups have during recent years become involved in trading in and the acquisition of weapons of mass destruction. The extensive use and destructive power of landmines in areas of armed conflict and the flow of conventional weapons and small arms into the hands of civilians have become items on the international agenda and have often to be addressed in the context of peacekeeping operations.

2B.2 Consequently, a managerial reorganization of Secretariat capacities will now be effected so that a structure can be put in place to respond more effectively to the priorities of Member States in the fields of disarmament and arms regulations. A Department for Disarmament and Arms Regulation will therefore be established, headed by an Under-Secretary-General.

2B.3 The establishment of the new Department will entail the transfer from the Department of Political Affairs to the new Department of activities under programme 26, Disarmament, of the medium-term plan for the period 1998-2001, including the servicing of the Conference on Disarmament and backstopping to the United Nations Institute for Disarmament Research. The corresponding transfer of resources from section 2A, Political affairs, to section 2B, Disarmament, would be as follows:

(a) Transfer of all resources from the Conference on Disarmament, consisting of travel resources ($37,700);

(b) Transfer of 37 posts (1 D-2, 2 D-1, 6 P-5, 6 P-4, 3 P-3, 3 P-2 and 16 General Service) and non-post objects of expenditures ($3,680,000) from programme 26;

(c) Transfer of three posts (one P-4 and two General Service) and related non-post resources ($11,000) from the Executive Office of the Department of Political Affairs.

2B.4 Details of the proposed transfers and other changes are shown in tables 2B.1 and 2B.2 above.

Section 6
Legal affairs

Table 6.1 **Summary by object of expenditure**
(Thousands of United States dollars)

Object of expenditure	*1996-1997 appropriations*	*1998-1999 initial proposal*	*Resource growth*		*Total before recosting*	*Recosting*	*1998-1999 revised estimates*
			Amount	*Percentage*			
Posts	23 789.5	24 720.7	48.1	0.1	24 768.8	1 414.9	26 183.7
Other staff costs	381.7	378.2	—	—	378.2	22.0	400.2
Non-staff compensation	278.0	278.0	—	—	278.0	—	278.0
Consultants and experts	610.4	533.7	—	—	533.7	24.2	557.9
Travel	2 589.4	2 501.0	—	—	2 501.0	36.6	2 537.6
Contractual services	1 129.7	2 269.9	—	—	2 269.9	126.9	2 396.8
General operating expenses	270.3	360.3	—	—	360.3	20.8	381.1
Hospitality	6.6	6.0	—	—	6.0	0.4	6.4
Supplies and materials	47.2	71.8	—	—	71.8	4.3	76.1
Furniture and equipment	827.4	334.8	—	—	334.8	18.7	353.5
Grants and contributions	324.3	336.9	—	—	336.9	20.1	357.0
Total	**30 254.5**	**31 791.3**	**48.1**	**0.1**	**31 839.4**	**1 688.9**	**33 528.3**

Table 6.2 **Post requirements**

	1996-1997 approved	*1998-1999 initial proposal*	*1998-1999 proposed revised staffing*
Professional category and above			
USG	1	1	1
ASG	—	—	1
D-2	3	4	3
D-1	9	7	7
P-5	19	17	17
P-4/3	35	38	38
P-2/1	13	12	12
Total	**80**	**79**	**79**
General Service category			
Principal level	7	12	12
Other levels	58	51	51
Total	**65**	**63**	**63**
Grand total	**145**	**142**	**142**

6.1 In order to strengthen the Office of Legal Affairs in the implementation of its programme, to assist the Legal Counsel in the increasing activity of the Legal Office and to provide assistance in the provision of overall direction, supervision and management of all legal activities under programme 4, Legal affairs, of the medium-term plan for the period 1998-2001, it is proposed to reclassify the D-2 post in the Office of the Legal Counsel to the Assistant Secretary-General level.

6.2 As directed by the Legal Counsel, the Assistant Secretary-General will be responsible for the work of the Office of the Legal Counsel and, in the absence of the Legal Counsel, act as his Deputy, in charge of the Office of Legal Affairs. He/she will assist in the overall task of coordinating legal services within the Secretariat, including in the funds and programmes (UNDP, the United Nations Children's Fund (UNICEF) and the United Nations Population Fund (UNFPA), and in United Nations offices and field missions abroad. As assigned by the Legal Counsel, the Assistant Secretary-General will act as representative of the Secretary-General at United Nations conferences or meetings and on behalf of the United Nations and will negotiate the more important headquarters or conference agreements with Member States. As directed by the Legal Counsel, he/she will draft the principal legal opinions requested by the Secretary-General, the executive heads of the funds and programmes, the presiding officers of principal deliberative organs and the various divisions of the Secretariat. In addition, responsibility will rest with the Assistant Secretary-General for questions arising under Articles 104 and 105 of the Charter and in connection with the Convention on the Privileges and Immunities of the United Nations and various Headquarters agreements, and for liaison with the International Court of Justice and for the discharge of the Secretary-General's duties under the Statute of the Court.

6.3 Details of the resources associated with the proposed reclassification are shown in tables 6.1 and 6.2 above.

Section 7A
Economic and social affairs

Table 7A.1 Summary by object of expenditure

(Thousands of United States dollars)

Object of expenditure	*1996-1997 appropriations*	*1998-1999 initial proposal*	*Resource growth*		*Total before recosting*	*Recosting*	*1998-1999 revised estimates*
			Amount	*Percentage*			
Posts	102 569.8	104 164.3	(13 358.4)	(12.8)	90 805.9	5 450.2	96 256.1
Other staff costs	946.4	1 109.8	24.0	2.1	1 133.8	67.2	1 201.0
Non-staff compensation	142.0	142.0	—	—	142.0	—	142.0
Consultants and experts	2 715.4	2 478.2	3.3	0.1	2 481.5	126.2	2 607.7
Travel	5 003.6	5 093.5	(269.0)	(5.2)	4 824.5	276.2	5 100.7
Contractual services	801.1	724.8	115.5	15.9	840.3	50.2	890.5
General operating expenses	2 115.5	2 080.0	(295.0)	(14.1)	1 785.0	100.5	1 885.5
Hospitality	22.9	22.4	—	—	22.4	1.1	23.5
Supplies and materials	192.3	184.9	50.0	27.0	234.9	13.2	248.1
Furniture and equipment	991.7	790.5	70.9	8.9	861.4	51.5	912.9
Grants and contributions	525.2	1 124.5	—	—	1 124.5	35.2	1 159.7
Total	**116 025.9**	**117 914.9**	**(13 658.7)**	**(11.5)**	**104 256.2**	**6 171.5**	**110 427.7**

Table 7A.2 Post requirements

	1996-1997 approved	*1998-1999 initial proposal*	*1998-1999 revised estimates*
Professional category and above			
USG	3	3	1
ASG	0	1	2
D-2	11	9	7
D-1	34	32	31
P-5	70	69	60
P-4/3	162	162	146
P-2/1	46	39	39
Total	**326**	**315**	**286**
General Service category			
Principal level	43	38	33
Other levels	278	249	197
Total	**321**	**287**	**230**
Grand total	**647**	**602**	**516**

7A.1 The revised estimates include a number of requests for new posts, reclassifications and posts proposed for abolition. These are as follows:

New	1 ASG
Reclassification	1 P-5 to D-1
Abolition	1 USG, 2 D-2, 3 P-5, 6 P-4, 1 P-3, 43 GS
Transfer out	
To Department of General Assembly Affairs and Conference Services	1 USG, 2 D-1, 4 P-5, 4 P-4, 5 P-3, 14 GS
To the Office of the Secretary-General	1 P-5

7A.2 The United Nations has a central role integrating substantive support to the concerned intergovernmental bodies. However, this role has been diffused among three Headquarters departments. Consequently, in line with the objective outlined in his report (A/51/950), the Secretary-General has decided to consolidate policy coordination and sustainable development (section 7), economic and social information and policy analysis (section 9) and development support and management services (section 10) into a single department, under section 7A, Economic and Social Affairs. Integration of support for policy formulation, analytical and normative functions and relevant technical cooperation activities, will serve to rationalize and strengthen competencies in the economic and social fields developed in different areas of the Secretariat, to reduce overlapping and fragmentation of skills and to create the necessary synergy to provide first-rate services to Member States in these fields. The activities outlined in the proposed programme budget for the biennium 1998-1999, which included 10 subprogrammes under sections 7, 9 and 10, have, where appropriate, been merged into 8 subprogrammes and will be carried out by the new Department of Economic and Social Affairs. A detailed programme of activities for this section is contained in annex III.

7A.3 The main objective of the new Department will be to promote broad-based and sustainable development through a multidimensional and integrated approach to economic, social, environmental, population and gender-related aspects of development. The Department's major focus during the biennium 1998-1999 will be to provide a coordinated framework and an institutional structure for promoting internationally agreed goals and objectives and monitoring the implementation of the programmes, objectives and platforms of action in the economic, social and related fields adopted at United Nations conferences and special sessions of the General Assembly.

7A.4 The overall policy framework for the Department is based primarily on the programmes and platforms of action adopted by the United Nations Conference on Environment and Development and the subsequent nineteenth special session of the General Assembly on the overall review and appraisal of the implementation of Agenda 21, the Global Conference on the Sustainable Development of Small Island Developing States, the International Conference on Population and Development, the World Summit for Social Development and the Fourth World Conference on Women. The Agenda for Development, adopted by the General Assembly in its resolution 51/240 of 20 June 1997, will also provide a broad frame of reference and policy guidance for the activities of the Department in support of international cooperation for development. In implementing the programme, particular attention will be paid to the special needs of Africa and least developed countries, small island developing States and South-South cooperation, as well as to the need to incorporate a gender perspective into all policies and programmes in the United Nations system. Activities under programme 6, Africa: New Agenda for Development, of the medium-term plan, that are the responsibility of the Department, will remain presented separately as section 8 of the proposed programme budget, in line with the provisions of section V of General Assembly resolution 49/219 of 23 December 1994.

7A.5 The programme will be implemented through strategies aimed at integrating the capacities of the Department for normative, analytical, statistical and technical cooperation activities to maximize the complementarity and synergy within and between its organizational components. As part of its normative activities, the Department will contribute to and facilitate international dialogue and debate on development cooperation with a view to building consensus in the economic and social spheres by providing substantive

support to standing and ad hoc intergovernmental processes. The programme will assist Member States in developing integrated and coordinated policy responses to development issues and to emerging global problems, negotiating global agreements on norms, standards and cooperative action and enhancing the effectiveness of operational activities for development. As the key priority under its normative work, the Department will continue to provide substantive support to the policy-making organs indicated in the proposed programme budget for 1998-1999 under sections 7, 9 and 10. The Department will also continue to support the coordination function of central intergovernmental bodies and assist the Secretary-General in enhancing policy coherence and coordination both within the United Nations and among organizations of the United Nations system. In that regard, it will provide substantive support to the Administrative Committee on Coordination and its Organizational Committee, the Inter-Agency Committee on Sustainable Development, the Inter-Agency Committee on Women and Gender Equality and other subsidiary bodies of the Administrative Committee on Coordination dealing with operational and programme questions.

7A.6 The policy analysis activities of the programme are designed and executed in direct support of the normative and policy-making functions of the Organization and are aimed at providing information in order to promote understanding of and to enhance insight into development processes. This work assists Member States and the international community in determining development priorities and in devising policies and measures to achieve them at the international, national and local levels. As part of its policy analytical work, the Department will monitor, analyse and evaluate global economic and social policies and trends, including population trends; make projections and identify new and emerging issues, including peace and development linkages, requiring attention by the international community; monitor the advancement and empowerment of women; analyse the role of the State and the public sector in development; and compile and disseminate analytical statistical data and economic and social indicators with a view to facilitating the formulation and monitoring of development strategies and goals at the international, regional and national levels.

7A.7 The Department's policy advisory services, supplemented by research and training, will support the efforts of Governments in formulating development strategies and building national capacities aimed at sustained economic growth and sustainable development in such fields as economic and social development, advancement of women, public administration and finance, natural resources and energy and their interface with the environment. The Department will review emerging issues and promote sharing of experiences and best practices at the national level, thereby fostering synergy between normative, analytical and operational activities. The Department will utilize regular budget and extrabudgetary resources to assist, within the context of national needs and priorities, in the development of programmes and projects aimed at strengthening human, institutional and policy-making capabilities. To maximize the impact of the programme's advisory services, South-South arrangements will be bolstered wherever appropriate. These activities take into account the outcomes and commitments of relevant United Nations conferences.

7A.8 The Department's functions represent a crucial interface between global policies and national action and between research and operational activities, thereby facilitating the translation of international agreements into strategies at the country level and feeding back lessons learned and experiences gained from the country level into the international policy development process. In implementing the programme, the Department will also aim at strengthening linkages between the United Nations and civil society and at developing innovative means of cooperation and modes of partnership in areas of common interest.

7A.9 Corresponding transfers of resources are proposed from section 7, Policy coordination and sustainable development, to section 7A, Economic and social affairs, with the exception of part of the resources relating to programme support, which it is proposed to transfer to section 1B, General Assembly affairs and conference services; from section 9, Economic and social information and policy analysis, with the exception of the post of the Under-Secretary-General, which it is proposed to abolish; and from section 10, Development support and management services, with the exception of the posts and related resources under executive direction and management, which are being proposed for transfer to section 1B. Furthermore, one P-5 post is proposed for transfer to section 1A, Overall policy-making, direction and coordination.

Table 7A.3 **Posts incoming/outgoing to/from section 7A**

	Transfer from			*Transfer to*			*1998-1999 proposed revised staffing*
	Section 7	*Section 9*	*Section 10*	*Section 1A*	*Section 1B*[a]	*Other changes*[b]	
Professional category and above							
USG	1	1	1	—	(1)	(1)	1
ASG	1	—	—	—	—	1	2
D-2	3	4	2	—	—	(2)	7
D-1	13	12	7	—	(2)	1	31
P-5	28	27	14	(1)	(4)	(4)	60
P-4/3	51	79	32	—	(9)	(7)	146
P-2/1	16	19	4	—	—	—	39
Subtotal	**113**	142	**60**	**(1)**	**(16)**	**(12)**	**286**
General Service category							
Principal level	8	26	4	—	(1)	(4)	33
Other level	75	90	84	—	(13)	(39)	197
Subtotal	83	116	88	—	(14)	(43)	230
Other categories							
Trades and crafts	—	—	—	—	—	—	—
Subtotal	—	—	—	—	—	—	—
Grand total	**196**	**258**	**148**	(1)	**(30)**	**(55)**	**(516)**

[a] Transfers from sections 7 and 10.

[b] Reflects reclassified, abolished or new posts.

Table 7A.4 **Resources incoming/outgoing to/from section 7A**

	Transfer from			*Transfer to*		*1998-1999 proposed revised resources*
	Section 7	*Section 9*	*Section 10*	*Section 1B*[a]	*Other changes*	
Object of expenditure						
Posts	35 993.4	44 579.5	23 591.4	(5 307.8)	(8 275.9)	90 580.6
Other staff costs	374.2	503.4	232.2	(38)	62	1 133.8
Non-staff compensation	142	—	—	—	—	142
Consultants and experts	1 233.1	756.7	488.4	—	3.3	2 481.5
Travel	3 643.8	488.5	961.2	(153.5)	(115.5)	4 824.5
Contractual services	114.4	557.9	52.5	—	115.5	840.3
General operating expenses	709.5	800.2	570.3	(64.5)	(230.5)	1 785.0
Hospitality	11.8	4.7	5.9	—	—	22.4
Supplies and materials	91.1	59.4	34.4	(8.2)	58.2	234.9
Furniture and equipment	288.6	363.2	138.7	(28.3)	99.2	861.4
Grants and contributions	535.3	589.2	—	—	—	1 124.5
Total	**43 137.2**	**48 702.7**	**26 075.0**	**(5 600.3)**	**(8 283.7)**	**104 030.9**

[a] Transfers from sections 7 and 10.

7A.10 Details of the proposed transfers and other changes are shown in tables 7A.1 to 7A.4 above.

A. Office of the Under-Secretary-General

7A.11 The proposed staffing requirements for executive direction and management of the Department of Economic and Social Affairs would consist of one Under-Secretary-General, one Assistant Secretary-General, one D-1, two P-5, one P-4, one P-3 and five General Service posts, reflecting the abolition of one Under-Secretary-General post, the redeployment of one Under-Secretary-General, one D-1, one P-4 post and 4 General Service posts to the Department of General Assembly Affairs and Conference Services, and the establishment of one Assistant Secretary-General post. In addition, it is proposed to reassign one P-5, two P-4 and four General Service posts in order to undertake coordination of technical cooperation activities and advisory services under the Assistant Secretary-General. The staffing requirements of the Office of the Special Adviser to the Secretary-General on Gender Issues and Advancement of Women are reflected under subprogramme 2, Gender issues and advancement of women.

7A.12 The Under-Secretary-General is responsible for the overall direction, supervision and management of the Department in the implementation of its mandates and approved programme of work, in particular by ensuring coherence and consistency of focus in the Department's work and an integrated approach to economic, social, environmental and gender aspects of development. The Under-Secretary-General also serves as Chairman of the Executive Committee on Economic and Social Affairs.

7A.13 To assist the Under-Secretary-General in the exercise of his overall responsibilities for the management and coordination of the Department's work, the creation of one Assistant Secretary-General post is proposed. The Assistant Secretary-General will provide senior substantive support to the Economic and

Social Council, in particular in relation to its high-level and operational activities segments, and will oversee the overall coordination of technical cooperation activities in order to ensure continuity and policy consistency in the transition from the technical cooperation management framework of the Department for Development Support and Management Services to the integrated approach of the Department of Economic and Social Affairs for the provision of policy advisory services to Governments. The Under-Secretary-General will also be assisted by an Assistant Secretary-General in charge of the Division for the Advancement of Women, who also serves as Special Adviser to the Secretary-General on Gender Issues and Advancement of Women.

B. Programme of work

Subprogramme 1
Policy coordination and inter-agency support

7A.14 This subprogramme will be implemented by the Division for Economic and Social Council Support and Coordination. The main task of the Division is to provide effective substantive support to the Economic and Social Council, including through the preparation of reports and identification of themes, in particular in relation to its high-level, coordination and operational activities, and to the Council's subsidiary bodies; to the General Assembly, especially its Second Committee; and to the Administrative Committee on Coordination and other inter-agency bodies, in particular the Executive Committee on Economic and Social Affairs. In supporting the intergovernmental machinery and inter-agency work and in promoting policy development, the subprogramme aims at enhancing policy and programme coordination within the United Nations system and assisting intergovernmental processes and the Secretary-General in integrating the economic, social and environmental dimensions of development in the context of sustained economic growth and sustainable development. In this regard, the subprogramme will focus on assisting the Economic and Social Council in more effectively carrying out its responsibilities for system-wide coordination and harmonization of the work of its subsidiary bodies. In that connection, substantive support to the Council in executing its coordination functions, including through subject-oriented special sessions, will be strengthened. The subprogramme will also focus on the follow-up to the Agenda for Development and coordination of the implementation of declarations, strategies and programmes of action in the economic and social fields adopted by major United Nations conferences. The preparation of relevant policy reports of the Secretary-General will be undertaken in close cooperation and coordination with other programmes in the economic and social areas, as well as on the basis of inputs from the academic and research community, non-governmental organizations and the private sector. Support will continue to be provided for the expanding role of non-governmental organizations in consultative status with the Economic and Social Council in the economic and social fields.

7A.15 The Division will provide substantive secretariat support to the newly created Executive Committee on Economic and Social Affairs, the central objective of which is to achieve coherence and complementarity within the United Nations system, in particular with respect to normative and policy-oriented work in the area of development. Substantive support to the Administrative Committee on Coordination and its subsidiary machinery will be strengthened to enable the Administrative Committee to guide effectively the process of modernizing the United Nations system and adapting it to the new political, economic and social environment and to address the new challenges in a responsive and cost-effective way. This will involve systematic monitoring, in particular through the Organizational Committee of the Administrative Committee on Coordination, of the implementation of the decisions of the Administrative Committee on Coordination with a view to strengthening policy and programme coherence within the system and a closer interaction between the Administrative Committee and the Economic and Social Council, in particular through the inclusion in the reports of the former to the Council of action-oriented recommendations aimed at improving United Nations system-wide coordination on issues under its consideration.

7A.16 The Division will also assist in fulfilling the Secretary-General's responsibility for preparing policy recommendations and evaluation reports on the reforms of the operational activities for development of the United Nations system. These reports are guided by relevant decisions of the General Assembly and

the Economic and Social Council and are prepared in connection with the triennial comprehensive policy review in 1998 and follow-up to it. The reports cover the management of operational activities; funding and resources for development; the functioning of the resident coordinator system; programming and implementation modalities; monitoring and evaluation; and the harmonization of administrative activities and of rules and procedures; and the identification of effective responses to the changing requirements of recipient countries. To translate intergovernmental policies into operational guidance for country- and regional-level action, the Division works through the Administrative Committee on Coordination and the United Nations Development Group.

7A.17 The proposed staffing requirements of the Division have been revised to include 46 posts (1 D-2, 3 D-1, 6 P-5, 12 P-4/3, 3 P-2/1 and 19 General Service posts). One D-1, 4 P-5, 3 P-4, 5 P-3 and 10 General Service posts from the technical servicing area of the former Department for Policy Coordination and Sustainable Development are proposed for redeployment from the Division to the new section 1B, General Assembly affairs and conference services, and one P-5 would be redeployed to the Office for Development Financing. Six Professional and five General Service posts from the Department for Development Support and Management Services and the Department for Economic and Social Information and Policy Analysis would be reassigned to the Division.

Subprogramme 2
Gender issues and advancement of women

7A.18 The subprogramme will be implemented by the Division for the Advancement of Women, which is headed by the Special Adviser to the Secretary-General on Gender Issues and Advancement of Women. The Special Adviser reports directly to the Secretary-General on matters relating to gender balance and other gender-related issues of concern to the United Nations. In that regard, the Special Adviser is assisted by the Focal Point for Women in the United Nations Secretariat, who (a) monitors progress on the strategic plan of action for the improvement of the status of women in the Secretariat (1995-2000); (b) provides secretariat services to the Steering Committee for the Improvement of the Status of Women in the Secretariat; and (c) prepares, as required, reports to the General Assembly and the Commission on the Status of Women and studies on issues related to the improved status of women in the Secretariat. The work of the Division is organized into two clusters relating to gender analysis, monitoring and gender advisory services, and gender and women's rights coordination.

7A.19 Activities will aim at achieving effective support for the implementation of actions described in the Beijing Declaration and Platform for Action, adopted by the Fourth World Conference on Women, and of related recommendations of other global conferences, in particular the World Conference on Human Rights, the United Nations Conference on Environment and Development, the Global Conference on the Sustainable Development of Small Island Developing States, the World Summit for Social Development, the United Nations Conference on Human Settlements (Habitat II) and other global or regional programmes of action such as the United Nations New Agenda for the Development of Africa in the 1990s. Attention will also be given to the implementation of the United Nations System-wide Special Initiative on Africa and to the implementation of the United Nations New Agenda for the Development of Africa in the 1990s.

7A.20 Under its normative activities, the Division will improve the monitoring of the extent of women's enjoyment of their human rights and of whether violations of those rights are dealt with by all human rights mechanisms. In that regard, it will enhance support to the Committee on the Elimination of Discrimination against Women, which from 1997 onwards will hold two regular annual sessions. Particular emphasis will be placed on the African region and liaison will be enhanced with regional intergovernmental organizations, such as the Organization of African Unity (OAU) and the Organization of American States (OAS) and the Caribbean Community (CARICOM), in the implementation of human rights instruments. The subprogramme will also include substantive support, including the preparation of mandated documentation, to the Commission on the Status of Women, the Economic and Social Council and the General Assembly, in accordance with the long-term programme of work of the Commission.

7A.21 Under its policy analysis and monitoring activities, the Division will focus on the preparation of the *World Survey on the Role of Women in Development, 1999* and the initiation of the review and appraisal of the implementation of the Beijing Declaration and Platform for Action (1999) and of the review of the system-wide medium-term plan for the advancement of women (1998). In delivering its advisory services, including needs assessment missions and regional and subregional training seminars, the subprogramme will provide gender advisory services to developing countries, in particular the least developed countries and countries with economies in transition, in the implementation of the recommendations contained in the Beijing Declaration and Platform for Action, notably with regard to the full enjoyment of human rights of women, the establishment and strengthening of national machinery for the advancement of women, women and new technologies, and the increased role of women in leadership and public life, including in civil service systems. Assistance will also be provided to States parties to the Convention on the Elimination of Discrimination against Women from the African region, in line with the African Platform for Action for the advancement of women, the United Nations System-wide Special Initiative on Africa and the United Nations New Agenda for the Development of Africa in the 1990s, to strengthen women's organizations and civil society for development, including in peace-building. In addition, studies will be conducted on "best practices" in the field of elimination of violence against women, peace-building, decision-making and economic empowerment with a view to adaptation and replication in developing countries through South-South cooperation. Fact-finding missions on women's human rights will be undertaken in collaboration with the United Nations High Commissioner for Human Rights.

7A.22 A particularly important dimension of the subprogramme is the comprehensive and integrated mainstreaming of gender issues, which has been given more leverage through the adoption of the Economic and Social Council agreed conclusions on mainstreaming a gender perspective into all policies and programmes in the United Nations system and of the system-wide medium-term plan for the advancement of women. The mainstreaming will be promoted within relevant intergovernmental forums, policies and the departments and offices of the United Nations Secretariat, the organizations of the United Nations system, other intergovernmental organizations and Member States. In this regard, support will be provided to the annual meetings of the Inter-Agency Committee on Women and Gender Equality, a standing committee of the Administrative Committee on Coordination. Linkages and partnerships with other United Nations coordinating bodies and with a network of non-governmental organizations and substantive support to non-governmental organizations will be enhanced and strengthened. An information system related to the Platform for Action in support of Governments and specialized constituencies and enhancing women's access to new technologies will be designed and maintained, including through the means of e-mail and the Internet.

7A.23 The staffing requirements of the Division have been revised to include 36 posts (2 D-1, 5 P-5, 6 P-4, 4 P-3, 4 P-2 and 15 General Service), reflecting the redeployment into the Division of 1 P-5, 1 P-4, 1 P-3 and 6 General Service posts over the proposed programme budget, to enhance the delivery of gender-related advisory services.

Subprogramme 3
Social policy and development

7A.24 The subprogramme will be implemented by the Division for Social Policy and Development, which will be responsible for the execution of activities relating to subprogramme 5.3, Social development of the medium-term plan for the period 1998-2001, in its entirety, part of subprogramme 7.4, Global approaches to social and micro-economic issues and policies, and part of subprogramme 8.2, Environment and social development management.

7A.25 The main objective of the subprogrammes is to maximize the effectiveness of the United Nations in contributing to the creation of an international community that enables the building of secure, just, free and harmonious societies offering opportunities and higher standards of living for all. Key activities of the subprogramme will relate to the implementation of the Copenhagen Declaration on Social Development and the Programme of Action of the World Summit for Social Development. An important focus of the subprogramme during the biennium 1998-1999 will be the preparations for the special session of the

General Assembly in the year 2000 to evaluate implementation of the commitments and plans agreed at the Social Summit and to plan future action, pursuant to Assembly resolution 51/202 of 17 December 1996. The subprogramme will also provide active support to the implementation of other relevant international instruments, such as the World Programme of Action concerning Disabled Persons, the Standard Rules on the Equalization of Opportunities for Persons with Disabilities, the World Programme of Action for Youth to the Year 2000 and Beyond, the International Plan of Action on Ageing and the United Nations Principles for Older Persons.

7A.26 The work of the Division will be organized around four clusters related to the major themes resulting from the Social Summit: (a) poverty eradication and employment; (b) social integration; (c) socio-economic policy and development management; and (d) intergovernmental support services and implementation. Specific tasks will include monitoring and social analysis, including the preparation of a *Supplement* to the *Report on the World Social Situation*; policy and programme development; policy advice and technical cooperation; facilitating the negotiation of agreed positions, resolutions and international standards and norms; coordination of activity on social issues within the United Nations system; exchange of information and ideas between Governments and between Governments and the non-governmental sectors — business, unions, civil society, and scholars; and advocacy on behalf of groups needing special support.

7A.27 Substantive support for the annual sessions of the expanded Commission for Social Development will be enhanced so that the Commission can efficiently and effectively carry out its responsibilities for follow-up to and review of implementation of the Copenhagen Programme of Action, including the preparation of the agreed priority themes, "social integration and participation" (1998) and "social services for all" (1999). Documentation, information and substantive services will also be provided to the Economic and Social Council and the General Assembly in accordance with the multi-year programme of work of the Commission (1997-2000).

7A.28 The Division will assist in the preparations for the first world conference of youth ministers, to be hosted by the Government of Portugal with the support of the United Nations. Particular attention will also be paid to the preparation and broad-based observation in 1999 of the International Year of Older Persons, including substantive servicing of the ad hoc support group established to assist the Commission in the observation of the Year. The Division will also serve as the global focal point for the first United Nations Decade for the Eradication of Poverty (1997-2006).

7A.29 An especially important dimension of the work of the Division will be to promote the social perspective on development in relevant intergovernmental forums and through dialogue and cooperation with concerned programmes of the United Nations system, which will include socially sensitive policy design, programme implementation and evaluation. Assistance will be provided, on request, to Governments, including intergovernmental meetings, on policy design and evaluation and building capacities of specific population groups — older persons, youth, persons with disabilities — for participation in the development process.

7A.30 Advisory services will be provided to Governments, at their request, and regional organizations aimed at developing capacities in areas within the purview of the subprogramme, at the national and regional levels, with special emphasis on the needs of the least developed countries, Africa and small island developing States. Activities will comprise the formulation, execution, monitoring and evaluation of specific technical projects. Assistance will also be provided to Governments in devising multidisciplinary operational strategies that promote equitable social and economic development. The Division will pay particular attention to key areas of socio-economic development and management, including integrated development strategies and management; socio-economic policy formulation and implementation; employment creation and poverty eradication; and structural adjustment policies. In that regard, particular emphasis will be placed on social development, including improvement in human services; social integration, especially of disadvantaged, marginalized and vulnerable groups; reconciliation, including that of refugees and ex-combatants; the social dimensions of adjustment; and the participation of civil society. To facilitate the operationalization of global policies on social and economic development and to strengthen related linkages, the Division will organize training workshops and seminars and will conduct applied research and field studies, to be disseminated in both hard and electronic formats.

7A.31 To improve the availability of information and outreach among specialized constituencies, effective use will be made of information and communications technologies with a view to engaging interested communities in dialogue and to building networks among them on selected social issues. Substantive support will be provided, as appropriate, to ad hoc inter-agency meetings on priority social policy and development topics. Special attention will be given to the development and support of specialized networks of non-governmental organizations in the social development field.

7A.32 In order to implement the revised programme of activities, it is proposed to incorporate into the existing Division of Social Policy and Development of the Department for Policy Coordination on Sustainable Development, the social development component of the Division for Economic and Social Development and Natural Resources Management of the Department for Development Support and Management Services, as well as four Professional staff from the Microeconomic and Social Analysis Division of the Department for Economic and Social Information and Policy Analysis. The staffing requirements would thus include 66 posts (1 D-2, 4 D-1, 6 P-5, 19 P-4/3, 6 P-2 and 30 General Service).

Subprogramme 4
Sustainable development

7A.33 The subprogramme will be implemented by the Division for Sustainable Development. The main objective of the Division is to provide coordinated support for the implementation of Agenda 21 and other outcomes of the United Nations Conference on Environment and Development, the Barbados Programme of Action for the Sustainable Development of Small Island Developing States and work programmes and decisions adopted by the Commission on Sustainable Development and the Programme for the Further Implementation of Agenda 21 adopted by the General Assembly at its nineteenth special session (resolution S-19/2).

7A.34 During the biennium, substantive support to and servicing of the Commission on Sustainable Development will be further enhanced. The subprogramme will continue to aim at developing a comprehensive framework to integrate better the economic, social and environmental aspects of sustainable development. Analytical studies and reports assessing progress in the implementation of Agenda 21, at the international and national levels, including at the level of major groups, will be prepared. Assistance will be provided in the formulation of policy proposals on sustainable development issues and support will be extended to the consensus-building in the Commission on Sustainable Development, the General Assembly, the Economic and Social Council and other relevant intergovernmental and expert bodies. Support will also be provided to the Committee on New and Renewable Sources of Energy and on Energy for Development, the Committee on Natural Resources and, subject to a decision on its continuation, to the Secretary-General's High-level Advisory Board on Sustainable Development. Special focus will continue to be given to the promotion of a dialogue and strengthening the partnerships for sustainable development with the major groups, including business and industry, the scientific community and non-governmental organizations.

7A.35 The subprogramme will include activities related to the implementation of thematic programmes of work adopted by the Commission on Sustainable Development in such areas as financial resources and mechanisms, changing production and consumption patterns, transfer of environmentally sound technology and indicators of sustainable development. Pursuant to the decisions of the General Assembly at its nineteenth special session, support will be provided to intergovernmental processes on forests, freshwater and energy, as well as to such new areas of international cooperation as tourism and transport.

7A.36 Special attention will be paid to the efforts in support to the implementation of the Programme of Action for the Sustainable Development of Small Island Developing States. The relevant work will result in contributions to the consideration of issues relating to small island developing countries in the Commission on Sustainable Development and the preparations for the special session of the General Assembly on a five-year review of progress in the implementation of the Barbados Programme of Action, to be held in 1999. South-South cooperation in the area of sustainable development will also be further promoted,

especially through regional exchanges of national experiences in the implementation of Agenda 21, including reviews by and among those countries which agree to do so within regions.

7A.37 The subprogramme will continue to serve as the custodian of data provided by Member States in their national reports. In order to facilitate exchanges of national experiences and good practices in sustainable development, access of Governments, international organizations and non-state actors to relevant information, including in electronic form, will be improved. Further emphasis will be given to the strengthening of coordinated approaches towards sustainable development among the organizations of the United Nations system through the Inter-Agency Committee on Sustainable Development and its task managers, with a view to integrating further the concept of sustainable development in United Nations system-wide activities, formulating collective policy proposals and recommendations for action on key sustainable development issues and effective monitoring of the implementation of Agenda 21, the outcome of the nineteenth special session of the General Assembly and other intergovernmental mandates in the area of sustainable development.

7A.38 In order to support the formulation and implementation of national strategies that promote sustainable development and to strengthen relevant institutional capacities at the national level, the subprogramme, at the request of Governments, will provide advisory services and undertake training activities. Particular attention will be given to such issues as financing of sustainable development, policy instruments for changing consumption and production patterns, sustainable development planning and policy formulation, sustainable development indicators and sustainable management of mineral, water and energy resources. Attention will be given to the involvement of local initiatives and participation in sustainable development efforts.

7A.39 In order to implement the revised activities, it is proposed that the existing Division of Sustainable Development of the Department for Policy Coordination and Sustainable Development now incorporate the natural resources and energy component of the Division for Economic and Social Development and Natural Resources Management of the Department for Development Support and Management Services. The staffing requirements would be thus increased with the addition of 15 posts (2 D-1, 1 P-5, 1 P-4, 2 P-3, 1 P-2 and 8 General Service).

Subprogramme 5
Statistics

7A.40 The Statistics Division, currently in the Department for Economic and Social Information and Policy Analysis, will carry out the activities under this subprogramme, which will also include those related to cartography currently carried out by the Division for Economic and Social Development and Natural Resources Management of the Department for Development Support and Management Services. One P-4 post will be redeployed from the latter.

Subprogramme 6
Population

7A.41 This subprogramme, implemented by the Population Division, currently in the Department for Economic and Social Information and Policy Analysis, remains as described in section 9 of the proposed programme budget for the biennium 1998-1999.

Subprogramme 7
Global development trends, issues and policies

7A.42 The subprogramme will be implemented by the Division for Development Policy Analysis. The overall objective of the subprogramme is to provide timely information on, and analysis of, recent and anticipated

global macroeconomic developments, with a view to promoting the development of all countries and their full and effective integration into the world economy.

7A.43 With the integration, globalization and liberalization of the world economy, Governments increasingly have to take into account developments outside their national boundaries. Individually, in formulating their national development strategies and actions, Governments need to foresee and react to the consequences for their national economies of increasing exposure to external forces; they also have to take measures to ensure that their countries are in a position to seize the opportunities that the global economy presents. Collectively, Governments need to be informed about developments in the world economy that call for a multilateral response.

7A.44 As a contribution to these needs for global economic analysis, a first set of activities under this subprogramme will involve the monitoring and assessment of economic developments that have international causes or consequences. The associated outputs of the subprogramme will include semi-annual short-term economic forecasts for the regions and major economies of the world. The annual *World Economic and Social Survey* will complement these forecasts with analysis of topical global economic issues, while the preparation of a long-term socio-economic perspective will facilitate the formulation of development strategies for the twenty-first century.

7A.45 A second set of activities will be the examination of national policies, in which attention will be focused on two aspects. The first will assess the efforts and achievements of countries in undertaking measures to improve their position in the world economy; the objective will be to identify the lessons learned. The second will address the consequences of national economic developments and policy measures for other countries; in particular the more vulnerable members of the international community (such as African countries and small island developing States). The objective of this second area of work will be to support international economic cooperation, in particular the efforts of the United Nations in this regard.

7A.46 In view of the foregoing, the staffing of the Division will be augmented by one P-5 and one General Service post.

Subprogramme 8
Public economics and public administration

7A.47 The subprogramme will be implemented by the Division for Public Economics and Public Administration. The subprogramme will ensure synergy in the delivery of programme activities under subprogramme 7.4, Global approaches to social and microeconomic issues and policies, and 8.1, Public administration, finance and development, of the medium-term plan for the period 1998-2001. The overall purpose of the subprogramme will be to assist the international community in its policy deliberations for developing and promoting global approaches to critical aspects and dimensions of public economics and public administration in the development process, with a view to integrating them effectively into national and international development strategies. This will be achieved by contributing to normative activities of the relevant intergovernmental and expert bodies, carrying out multisectoral analyses and providing policy advice to interested Governments, in particular those of developing countries and countries with economies in transition, in the areas within the purview of the subprogramme.

7A.48 The subprogramme will focus on meeting the needs of Member States for information and policy-oriented analysis on the role of the State and of market mechanisms in national efforts to foster economic growth and to increase efficiency and distributional equity. Activities will include analytical studies on the potential and shortcomings of market solutions in relation to problems of allocation, distribution and regulation, in particular with regard to the provision of public goods and services, at the national and international levels. Attention will also be paid to research on and analysis of public expenditure patterns and trends; privatization, deregulation and competition policies; the interaction between the public sector and technological innovation; and public policies regarding enterprise and private sector development.

7A.49 The subprogramme will provide assistance to Governments of developing countries and countries with economies in transition on key issues and emerging trends in public administration for development, in

order to facilitate, through the exchange of knowledge and experience, their efforts to improve the efficiency of public institutions and administrative procedures. Activities will focus on strengthening government capacity, at the central and local levels, for policy development, administrative restructuring, civil service reform and institutional and human resource development; improving performance in the public sector; and introducing efficient and accountable managerial systems, structures and information technologies in accordance with national development objectives. Emphasis will be also placed on developing and promoting a participatory approach to policy-making.

7A.50 The impact of advisory and technical cooperation work will be enhanced through the subprogramme's function as a clearing house for information and experiences in the field of public administration for development. The Division will utilize new and cost-effective technological approaches in the collection, maintenance and dissemination of information on public economics and public administration, in particular best practices, with a view to adaptation and replication in interested countries. Substantive documentation and support will be provided to the Meeting of Experts on the United Nations Programme in Public Administration and Finance, which provides policy guidance to the subprogramme in this area.

7A.51 Another important set of activities of the subprogramme relate to the support, within the context of national needs and priorities, to Governments' efforts to introduce and promote rational management of tax systems and financial administration. Particular attention will be paid to activities related to strengthening national capacities for resource mobilization and revenue administration; enhancing the efficiency and performance of tax administration; and improving financial management skills in budgeting systems and techniques, accounting and auditing. In that regard, substantive and technical support will continue to be provided to the Ad Hoc Group of Experts on International Cooperation in Tax Matters.

7A.52 The subprogramme will also respond to requests from Governments and intergovernmental bodies for information, methodologies, assessments and policy proposals regarding the linkages between political and economic issues and policies. The Division will prepare reports for submission to the General Assembly and the Security Council, as required, on the economic and social impact of United Nations-imposed sanctions, the imposition of coercive economic measures, the implications of the peace-development link and selected aspects of post-conflict rehabilitation and reconstruction. Cooperation with relevant organizations and institutions inside and outside the United Nations system, including non-governmental organizations, will be expanded.

7A.53 The proposed staffing requirements for this subprogramme consist of 1 D-2, 3 D-1, 5 P-5, 13 P-4/3, 5 P-2/1 and 25 General Service posts, following the consolidation of the Division for Governance, Public Administration and Finance of the Department for Development Support and Management Services and the Microeconomic and Social Analysis Division of the Department for Economic and Social Information and Policy Analysis, and the transfer of 4 Professional posts from the latter to the Division for Social Policy and Development.

C. Programme support

7A.54 The activities under programme support comprise information services and administrative services.

7A.55 Under the guidance of the Office of the Under-Secretary-General, the Information Support Unit provides and uses information technology in order to support: (a) the needs of staff of the Department for electronic information services to facilitate both research and dissemination of documents; (b) participation of Member States, non-governmental organizations, civil society and other actors in the intergovernmental processes serviced by the Department; (c) the central policy and coordination role of the Department in the economic and social activities of the United Nations system, in particular through the Executive Committee on Economic and Social Affairs; and (d) the Under-Secretary-General in discharging his functions as Programme Manager.

7A.56 During the biennium the Unit will focus on electronic information services, including: (a) coordinating, integrating and providing information technology services in the Department, as required; and serving as a resource and advisory unit on information activities; (b) global electronic dissemination of parliamentary information on behalf of the Department's substantive units; (c) making operational the Integrated Meeting

and Documentation Information System (IMDIS), including integration with other departmental on-line resources, in support of the coordination and planning function of the Executive Committee on Economic and Social Affairs; (d) facilitating participation of Member States in intergovernmental processes and monitoring of results; and (e) participating in the development of information technology standards, policies and guidelines at the organizational and inter-agency levels, including representing the Department on the Information Technology Coordinating Committee of the Secretariat and its working groups, the working groups of the Information Systems Coordination Committee of the Administrative Committee on Coordination, and the Joint United Nations/Organisation for Economic Cooperation and Development (OECD) Committees on the Macrothesaurus.

7A.57 The Unit will serve as the focal point for the coordination of the departmental publications programme, including representation of the Department on the Working Committee of the Publications Board, advising substantive divisions on United Nations publications policies, coordinating the promotion of the publications of the Department of Economic and Social Affairs and assisting divisions in outreach activities.

7A.58 The electronic information services, systems and databases mentioned above are proposed pursuant to Economic and Social Council resolution 1997/1 and in the light of the Secretary-General's proposals for the expansion and innovation in the application of information technology to enhance the effectiveness of the Organization (see A/51/950, strategy 7). While the Department of Management is responsible for putting in place the infrastructure for information access, substantive departments such as the Department of Economic and Social Affairs have responsibility for providing that infrastructure with information and using it for strategic purposes.

7A.59 The consolidated Executive Office will provide personnel, finance, resource planning and general administrative services to the organizational units of the Department.

7A.60 The proposed staffing requirements for programme support consist of: (a) the Information Support Unit, with one D-1, one P-5, two P-4/3, one P-2 and five General Service posts; and (b) the Executive Office, with one D-1 (through the reclassification of a P-5 post), two P-5, three P-4/3 and eight General Service posts. The combination of the executive offices of the current three departments would yield an overall reduction of 4 Professional and 23 General Service posts.

Section 14
Crime control

Table 14.1 **Summary by object of expenditure**
(Thousands of United States dollars)

Object of expenditure	*1996-1997 appropri-ations*	*1998-1999 initial proposal*	*Resource growth*		*Total before recosting*	*Recosting*	*1998-1999 revised estimates*
			Amount	*Percentage*			
Posts	4 071.2	4 454.7	513.4	11.5	4 968.1	73.9	5 042.0
Other staff costs	299.0	356.1	—	—	356.1	9.3	365.4
Consultants and experts	573.5	202.9	—	—	202.9	15.1	218.0
Travel	181.4	230.2	—	—	230.2	3.2	233.4
Contractual services	48.1	65.2	—	—	65.2	1.3	66.5
General operating expenses	3.0	18.5	—	—	18.5	0.4	18.9
Hospitality	—	3.3	—	—	3.3	0.1	3.4
Furniture and equipment	18.7	80.4	—	—	80.4	1.2	81.6
Total	**5 194.9**	**5 411.3**	**513.4**	**9.4**	**5 924.7**	**104.5**	**6 029.2**

Table 14.2 **Post requirements**

	1996-1997 approved	*1998-1999 initial proposal*	*1998-1999 proposed revised staffing*
Professional category and above			
D-2	1	1	1
D-1	—	1	1
P-5	2	3	4
P-4/3	12	10	11
P-2/1	1	1	1
Total	**16**	**16**	**18**
General Service category			
Principal level	1	1	1
Other levels	5	4	4
Total	**6**	**5**	**5**
Grand total	**22**	**21**	**23**

14.1 As indicated in the report of the Secretary-General (A/51/950, para. 145), the Crime Prevention and Criminal Justice Division will be reconstituted as the Centre for International Crime Prevention and, together with the United Nations International Drug Control Programme, will form the new Office for Drug Control and Crime Prevention. Following the establishment of the Centre, special emphasis will be placed on the implementation of relevant General Assembly resolutions and declarations, in particular the Declaration on Measures to Eliminate International Terrorism and its Supplement. This task will include planning, implementation and coordination of practical activities to assist States in their efforts in this regard. The Centre will support national action and promote and strengthen international legal instruments, foster technical cooperation for their effective implementation, share and exchange information and establish a database on terrorism and measures against it.

14.2 The Centre will implement programme 12 of the medium-term plan for the period 1998-2001, providing support to Governments in their efforts to combat national and transnational crime, especially organized crime, corruption, environmental and economic criminality, money-laundering and trafficking in women and children, terrorism in all its forms and other serious manifestations of crime and violence. The aim is to upgrade national capacities for crime prevention and control and to strengthen international cooperation in those areas.

14.3 Recognizing the importance of human security and a proper legal framework for sustainable national development and the transition to democracy, the Centre will promote respect for the rule of law and assist States in enhancing public safety. It will assist States in preventing and controlling transnational crime, especially organized crime and terrorism in all its forms and manifestations, including the elaboration of related draft conventions and the implementation of existing ones.

14.4 Two new posts (one P-5 and one P-4) are being proposed to strengthen the Centre's capacity to address issues related to terrorism.

14.5 Details of the proposed additional resources are shown in tables 14.1 and 14.2 above.

Section 22
Human rights

Table 22.1 **Summary by object of expenditure**
(Thousands of United States dollars)

Object of expenditure	*1996-1997 appropri-ations*	*1998-1999 initial proposal*	*Resource growth*		*Total before recosting*	*Recosting*	*1998-1999 revised estimates*
			Amount	*Percentage*			
Posts	34 738.6	32 525.7	(317.0)	(0.9)	32 208.7	(626.3)	31 582.4
Other staff costs	2 966.8	3 911.2	—	—	3 911.2	(23.6)	3 887.6
Non-staff compensation	176.0	224.0	—	—	224.0	—	224.0
Consultants and experts	126.1	114.9	—	—	114.9	0.3	115.2
Travel	8 447.4	8 644.0	—	—	8 644.0	(47.3)	8 596.7
Contractual services	338.0	309.3	—	—	309.3	(1.5)	307.8
General operating expenses	831.9	852.4	—	—	852.4	(6.2)	846.2
Hospitality	16.1	15.6	—	—	15.6	(0.1)	15.5
Supplies and materials	99.7	132.6	—	—	132.6	(0.3)	132.3
Furniture and equipment	192.3	386.2	—	—	386.2	(1.6)	384.6
Grants and contributions	67.7	46.7	—	—	46.7	(0.3)	46.4
Total	**48 000.6**	**47 162.6**	**(317.0)**	**(0.6)**	**46 845.6**	**(706.9)**	**46 138.7**

Table 22.2 **Post requirements**

	1996-1997 approved	*1998-1999 initial proposal*	*1998-1999 proposed revised staffing*
Professional category and above			
USG	1	1	1
ASG	1	1	1
D-2	—	—	1
D-1	6	4	4
P-5	13	13	12
P-4/3	64	56	56
P-2/1	15	14	14
Total	**100**	**89**	**89**
General Service category			
Principal level	1	1	1
Other levels	58	53	51
Total	**59**	**54**	**52**
Grand total	**159**	**143**	**141**

22.1 As indicated in the report of the Secretary-General (A/51/950), under the new High Commissioner for Human Rights, the Office of the United Nations High Commissioner and the Centre for Human Rights will be consolidated into a single unit to be called the Office of the United Nations High Commissioner for Human Rights.

22.2 The issue of human rights has been shown to cut across each of four substantive fields of the Secretariat's work programme: peace and security; economic and social affairs; development cooperation; and humanitarian affairs. A major task for the United Nations, therefore, is to enhance its human rights programme and to integrate it fully into the broad range of activities of the Organization. The head of the New York Office will have additional substantive and representational responsibilities in line with the aforementioned efforts. It is therefore proposed to reclassify the post from the D-1 level to D-2.

22.3 The head of the New York Office will represent the High Commissioner on the executive committees recently established by the Secretary-General. This will contribute to further integration by ensuring that contact is made on a regular basis and will strengthen the representation of the High Commissioner at Headquarters.

22.4 On behalf of the High Commissioner, the head of the New York Office is expected to work with the Department of Political Affairs, the Department of Peacekeeping Operations and the United Nations Humanitarian Assistance Coordinator with respect to the human rights components of early warning mechanisms.

22.5 In addition, to ensure an adequate level of support for the High Commissioner for Human Rights in the exercise of her executive direction and management functions, particularly in terms of policy and research, coordination of human rights matters and establishing and maintaining contact with representatives of Member States and related legislative bodies, it is proposed to reclassify a P-5 post in the Office of the High Commissioner to the D-1 level to serve as Special Assistant to the High Commissioner. At the same time, the abolition of two General Service posts is proposed.

22.6 Details of the proposed revised requirements are shown in tables 22.1 and 22.2 above.

Section 25
Humanitarian assistance

Table 25.1 **Summary by object of expenditure**
(Thousands of United States dollars)

Object of expenditure	*1996-1997 appropriations*	*1998-1999 initial proposal*	*Resource growth*		*Total before recosting*	*Recosting*	*1998-1999 revised estimates*
			Amount	*Percentage*			
Posts	14 058.1	16 455.5	(6 307.7)	(38.3)	10 147.8	417.0	10 564.8
Other staff costs	625.0	470.0	—	—	470.0	22.3	492.3
Consultants and experts	243.2	243.2	(20.0)	(8.2)	223.2	10.5	233.7
Travel	1 215.6	1 100.1	(20.0)	(1.8)	1 080.1	47.6	1 127.7
Contractual services	447.9	247.9	—	—	247.9	11.9	259.8
General operating expenses	748.2	748.2	—	—	748.2	35.1	783.3
Hospitality	11.3	11.1	—	—	11.1	0.4	11.5
Supplies and materials	92.8	92.8	—	—	92.8	4.8	97.6
Furniture and equipment	313.4	249.8	—	—	249.8	10.8	260.6
Grants and contributions	1 200.0	2 266.4	2 309.3	101.8	4 575.7	(5.9)	4 569.8
Total	**18 955.5**	**21 885.0**	**(4 038.4)**	**(18.4)**	**17 846.6**	**554.5**	**18 401.1**

Table 25.2 **Post requirements**

	1996-1997 approved	*1998-1999 initial proposal*	*1998-1999 proposed revised staffing*
Professional category and above			
USG	1	1	1
D-2	4	4	3
D-1	5	5	4
P-5	10	14	7
P-4/3	19	19	13
P-2/1	6	6	5
Total	**45**	**49**	**33**
General Service category			
Principal level	3	3	2
Other levels	27	23	15
Total	**30**	**26**	**17**
Grand total	**75**	**75**	**50**

25.1 The Secretary-General has decided to establish the Office of the Emergency Relief Coordinator, headed by an Under-Secretary-General, at United Nations Headquarters. The Emergency Relief Coordinator will focus on the core functions identified by the General Assembly in its resolution 46/182 of 19 December 1991 and the Department of Humanitarian Affairs will be discontinued in its present form.

25.2 The responsibilities of the Emergency Relief Coordinator will focus around three core functions:

(a) Policy development and coordination functions in support of the Secretary-General, ensuring that all humanitarian issues, including those which fall between gaps in existing mandates of agencies, such as protection of and assistance to internally displaced persons, are addressed. In this connection, liaison will be maintained with the Department of Peacekeeping Operations, the Department of Political Affairs, the United Nations Development Group and the Office of the United Nations High Commissioner for Human Rights;

(b) Advocacy of humanitarian issues with political organs, notably the Security Council and relevant humanitarian partners and actors;

(c) Coordination of humanitarian emergency response, ensuring that appropriate response mechanisms are established on the ground following consultations in the Inter-Agency Standing Committee.

25.3 The Office of the Emergency Relief Coordinator will be supplemented by senior staff seconded by the members of the Inter-Agency Standing Committee. In order to carry out liaison and coordination with specialized agencies, the Coordinator will maintain a presence in Geneva. He/she will continue to report directly to the Secretary-General and will act as his main adviser on humanitarian issues, as stipulated in resolution 46/182. The Coordinator will continue to chair the Inter-Agency Standing Committee and the Executive Committee on Humanitarian Affairs.

25.4 The Inter-Agency Standing Committee, chaired by the Emergency Relief Coordinator, will be further strengthened with the creation of a steering committee, comprising the Office of the United Nations High Commissioner for Refugees, the World Food Programme, the United Nations Children's Fund and UNDP, a representative of the International Committee of the Red Cross (ICRC) and a representative of the non-governmental organization community, in order to intensify inter-agency coordination, coordination at the field level and resource mobilization.

25.5 Under the responsibility of the Emergency Relief Coordinator, the consolidated appeal process will be further enhanced as a tool for resource mobilization in the humanitarian sector. The Inter-Agency Standing Committee will identify measures to harmonize processes and ensure that appeals are need-based and prioritized, ensuring that appeals for rehabilitation and reconstruction are included in the consolidated appeal process as appropriate.

25.6 The impact of the Secretary-General's proposals for reform of the programme of work already proposed to the General Assembly under section 25 of the proposed programme budget for the biennium 1998-1999 is summarized below:

Subprogramme 1
Policy and analysis

(a) Demining activities, including the management of the Voluntary Trust Fund for Assistance in Mine Clearance, will be transferred to the Department of Peacekeeping Operations;

(b) A steering committee of the Inter-Agency Standing Committee will be established. Substantive servicing of the Committee will be provided by a small secretariat to be established within the Office of the Coordinator at Headquarters. Adequate capacity will be maintained in the Coordinator's Geneva Office to maintain liaison with relevant specialized agencies and organizations members of the Standing Committee.

Subprogramme 2
Complex emergencies

Activities under this subprogramme will continue to be the responsibility of the Coordinator. The consolidated appeal process as a vehicle for resource mobilization will be enhanced to include appeals for rehabilitation and reconstruction as well as for the funding of human rights field operations. The process

will be integrated with other stages of the work of addressing complex emergencies through the creation of a single capacity at Headquarters.

Subprogramme 3
Natural disaster reduction

The coordination of operational activities for natural disaster mitigation, prevention and preparedness, which are mainly capacity-building, including the Disaster Management Training Programme, will be transferred to UNDP. Activities relating to the implementation of the International Decade for Natural Disaster Reduction under this subprogramme will remain the responsibility of the Coordinator.

Subprogramme 4
Disaster relief

Activities under this subprogramme will continue to be the responsibility of the Coordinator.

Subprogramme 5
Humanitarian emergency information

Activities under this subprogramme will continue to be the responsibility of the Coordinator, and will be transferred from Geneva to Headquarters.

Structure of the Office of the Emergency Relief Coordinator

25.7 The Office of the Emergency Relief Coordinator will be restructured to correspond to the three core functions outlined in the report of the Secretary-General (A/51/950, para. 186), maintaining at the same time the subprogramme structure of the medium-term plan. The functions of the Coordinator will thus be streamlined to ensure that there is no overlap or duplication between Geneva and New York. This will allow for a more coherent response and follow-up to all humanitarian emergencies through the integration of the emergency response desk structure and preparation of appeals, the consolidation of information capacities and integration support to the Executive Committee on Humanitarian Affairs and the Inter-Agency Standing Committee into a single secretariat. The new structure will also feature an enhanced inter-agency focus through secondments from the concerned United Nations agencies and non-governmental organizations and will provide for the establishment of a senior management team. The organigramme in annex II provides details of the proposed structure of the Office.

25.8 Proposals in the present report provide for 33 staff in the Professional category and above and 17 General Service posts under the regular budget, the abolition of 16 Professional and 9 General Service posts following the reorganization and refocusing of work of the Office of Emergency Relief Coordinator and consolidation of functions. The posts funded from the regular budget will be supplemented by 87 posts funded from extrabudgetary resources under the Trust Fund for Strengthening the Office of the Emergency Relief Coordinator, the Trust Fund for Disaster Relief Assistance and the Special Account for Programme Support Costs of the Department of Humanitarian Affairs. In addition, the Emergency Relief Coordinator will retain responsibility for the International Decade for Natural Disaster Reduction, mitigation of the Chernobyl disaster and humanitarian programmes in Afghanistan and Cambodia, together with their related staffing and resources.

25.9 In relation to the transfer to UNDP of responsibilities related to capacity-building, a provision of $2,309,300 is proposed as a contribution to be made to UNDP.

25.10 The proposed distribution of the regular budget requirements by object of expenditure and the staffing requirements are described in tables 25.1 and 25.2 above.

Section 26
Communications and public information

Table 26.1 **Summary by object of expenditure**
(Thousands of United States dollars)

Object of expenditure	*1996-1997 appropriations*	*1998-1999 initial proposal*	*Resource growth*		*Total before recosting*	*Recosting*	*1998-1999 revised estimates*
			Amount	*Percentage*			
Posts	99 635.5	95 953.4	(4 332.5)	(4.5)	91 620.9	6 006.4	97 627.3
Other staff costs	3 774.1	4 243.6	—	—	4 243.6	219.7	4 463.3
Travel	1 205.6	1 195.7	—	—	1 195.7	70.2	1 265.9
Contractual services	13 096.9	13 833.7	—	—	13 833.7	818.4	14 652.1
General operating expenses	9 452.6	9 165.6	3 273.5	35.7	12 439.1	704.2	13 143.3
Hospitality	298.7	215.2	—	—	215.2	12.4	227.6
Supplies and materials	3 791.5	3 530.0	—	—	3 530.0	204.3	3 734.3
Furniture and equipment	2 740.8	3 400.7	—	—	3 400.7	189.0	3 589.7
Grants and contributions	328.2	288.2	—	—	288.2	17.3	305.5
Total	**134 323.9**	**131 826.1**	**(1 059.0)**	**(0.8)**	**130 767.1**	**8 241.9**	**139 009.0**

Table 26.2 **Post requirements**

	1996-1997 approved	*1998-1999 initial proposal*	*1998-1999 proposed revised staffing*
Professional category and above			
USG	—	—	1
ASG	1	1	—
D-2	4	4	4
D-1	20	20	20
P-5	46	38	38
P-4/3	159	144	143
P-2/1	60	54	54
Total	**290**	**261**	**260**
General Service category			
Principal level	10	9	8
Other levels	258	235	226
Total	**268**	**244**	**234**
Other categories			
Local level	214	191	140
Field Service	50	44	44
Total	**264**	**235**	**184**
Grand total	**822**	**740**	**678**

26.1 As part of the overall reform of the Organization, the Department of Public Information will be transformed into an Office of Communications and Public Information and will be streamlined. The primary goal of the reorientation of the public information programme is to ensure greater clarity in the mission of the Organization and to strengthen support for it. A task force was established in March 1997 by the Secretary-General, pursuant to the reform proposals contained in his letter dated 17 March 1997 to the President of the General Assembly (A/51/829), to conduct an examination of the current activities of the Department of Public Information. The conclusions and the recommendations of the task force are being reviewed. In order to reflect the emphasis given by the task force to the need for strong central leadership of a united communications function to be placed at the heart of the strategic management of the Organization, the programme will be reorganized to focus on strengthening communications and outreach services to information re-disseminators such as the media, non-governmental organizations and educational institutions. Links between activities of substantive departments will be reinforced and resources will also be refocused at the country and regional levels.

26.2 In ensuring a strong central leadership for the direction and coordination of the new unified communications strategy, it is proposed that the Office of Communications and Public Information be headed at the USG level. The Under-Secretary-General for Communications and Public Information will direct and manage the work of the new Office as the principal strategist for United Nations communications policy; assume direct responsibility for liaison with the General Assembly and the Committee on Information; and construct a coordinated strategic communications blueprint in cooperation with Secretariat departments and the principal entities of the United Nations system.

26.3 One of the recommendations of the task force is that, in general, national personnel should be utilized as the main conduit for programme delivery and that emphasis be placed on the strengthening of partnership links with local United Nations support groups. To that end, the information centres will be reorganized and streamlined, taking into account their continuing integration into the offices of the resident coordinators. The purpose of integration is to ensure a unified image of the United Nations in the field, to enhance information activities and to achieve economies through the sharing of common services. This is in line with the overall goal of achieving a more unified, cooperative and coherent framework for the functioning of the United Nations and with the proposal that all United Nations entities at the country level will operate under a single United Nations flag in a "United Nations House". The information centres will forge partnerships with national capacities and the United Nations family of organizations and will draw upon them for communications and outreach. In countries where there is a resident coordinator, the ongoing process of integrating the information centre into the office of the resident coordinator will be accelerated.

26.4 Information centres will be streamlined to focus on information and communication activities and posts in administrative areas will be reduced. In an effort to retain all current locations while at the same time reducing posts in centres where functions are not directly linked to communications, where integration has taken place, to some extent, in the office of the resident coordinator, where some support services have been provided by the office of the resident coordinator or where information centres are located in areas that would be better served through integration with other offices, it is proposed that 51 Local level posts be abolished, together with two General Service posts at the New York Information Centres Service, one P-4 and two General Service posts at the Geneva Information Service, and one General Service post at the Vienna Information Service. The streamlining of communications and public information will also result in the reduction of five General Service posts in the Dag Hammarskjöld Library.

26.5 Resources released by the proposed reduction of posts will be redirected to enhance outreach and information activities within the centres through flexible use of local capabilities in United Nations programmes and activities, as well as updating related technologies.

Section 27
Administrative services

A. Office of the Under-Secretary-General for Management

Table 27A.1 **Summary by object of expenditure**
(Thousands of United States dollars)

Object of expenditure	*1996-1997 appropriations*	*1998-1999 initial proposal*	*Resource growth*		*Total before recosting*	*Recosting*	*1998-1999 revised estimates*
			Amount	*Percentage*			
Posts	11 908.7	11 121.3	(1 275.4)	(11.4)	9 845.9	621.1	10 467.0
Other staff costs	352.3	148.8	(4.5)	(3.0)	144.3	8.7	153.0
Consultants and experts	—	—	250.0	—	250.0	15.0	265.0
Travel	189.3	66.9	20.0	29.8	86.9	5.1	92.0
Contractual services	16.5	78.7	—	—	78.7	4.7	83.4
General operating expenses	141.1	145.3	(24.8)	(17.0)	120.5	7.3	127.8
Hospitality	0.8	0.8	—	—	0.8	—	0.8
Furniture and equipment	87.2	116.9	(20.8)	(17.7)	96.1	5.8	101.9
Total	**12 695.9**	**11 678.7**	**(1 055.5)**	**(9.0)**	**10 623.2**	**667.7**	**11 290.9**

Table 27A.2 **Post requirements**

	1996-1997 approved	*1998-1999 initial proposal*	*1998-1999 proposed revised staffing*
Professional category and above			
USG	1	1	1
D-2	1	1	1
D-1	4	5	7
P-5	8	7	8
P-4/3	11	9	7
P-2/1	3	3	1
Total	**28**	**26**	**25**
General Service category			
Principal level	6	6	4
Other levels	45	38	28
Total	**51**	**44**	**32**
Grand total	**79**	**70**	**57**

27A.1 The revised estimates include a number of requests for new posts, transfers and posts proposed for abolition. These are as follows:

New ..... 2 D-1, 2 P-5, 2 GS
Abolition ..... 2 GS
Transfer out ..... 1 P-5, 2 P-4, 2 P-2, 12 GS

27A.2 In his letter dated 17 March 1997 addressed to the President of the General Assembly (A/51/829), the Secretary-General brought to the attention of Member States a number of management and organizational measures that were being proposed. As stated by the Secretary-General in section C of his letter:

"A major aspect of ... management reorganization will be to empower programme managers to act decisively in their areas of responsibility and to reduce the layers of centralized administration. This will entail the review and streamlining of relevant financial and administrative rules and regulations ... I intend to delegate responsibility and authority while insisting on full accountability ...

"The achievement of this goal will require substantial work across the entire Organization, streamlining processes, sorting out the distribution of resources and staff between departments and the Department of Administration and Management, consolidating and/or outsourcing where appropriate, and recasting the Department of Administration and Management as a Department of Management."

27A.3 The Department of Management will shift its emphasis to one of determining management policies to be followed by managers, the provision of management guidance to them and oversight of the effectiveness of managerial activities throughout the Secretariat. The new structure is predicated on the devolution of significant areas of administrative processing and decision-making to management at the programme level.

27A.4 In this new approach, administrative functions will be delegated to and carried out where operations take place to a substantially greater degree than heretofore, leaving central management to concentrate on policy development, guidance and monitoring of compliance.

27A.5 In support of the principle of devolving responsibility to the most effective managerial level, the Secretary-General also pointed out in his letter of 17 March 1997 that experience demonstrates that, in some carefully defined areas, consolidation provides considerable cost saving and other administrative benefits and can also result in more effective services, including those provided through the establishment of a common services facility.

27A.6 The new structure of the Department of Management will give effect to this shift in emphasis and include:

(a) A strategic management policy team, consisting of the Under-Secretary-General for Management and the three Assistant Secretaries-General of the Department, who will form the Management Policy Committee;

(b) Management Policy Office and its units, the Management Reform Unit and the Management Reporting Unit;

(c) Office of Programme Planning, Budget and Accounts;

(d) Office of Human Resources;

(e) Office of Central Support Services.

27A.7 The Management Policy Office, which will be headed by a Director at the D-2 level reporting to the Under-Secretary-General for Management, will provide policy advice and support the work of the Management Policy Committee, whose role will be to see that all management reform is carried out. The Office will also provide integrated policy analysis and advice on all management issues, including assuring that financial, human resource, technology and common services policies are implemented. The D-2 post will be redeployed from the former Financial Management Office, which will cease to exist as a separate office.

27A.8 The Management Reform Unit will be responsible for ensuring the development of integrated policy advice and providing ongoing policy advice on opportunities for implementing managerial reforms and achieving higher levels of performance and efficiency within the Organization. The head of the Unit will lead a programme of simplification of administrative processes, procedures and rules aimed at reducing the burden of administration and increasing the speed, accountability, transparency and responsiveness of processes.

27A.9 The Unit will also be responsible for ensuring that the Organization has managerial policies in place that reflect best managerial practices in the public sector; identifying and monitoring high-risk management areas and promoting the development of preventive actions to address them; and disseminating the

management policy of the Organization as determined by the Secretary-General and the intergovernmental machinery.

27A.10 The Management Reform Unit will include three new posts (one D-1, one P-5 and one General Service). The Director of the Unit will be accountable to the head of the Management Policy Office and will be responsible for introducing the simplification procedures throughout the Secretariat with the assistance of the Senior Management Officer, who will deal with incorporating the best national practices into the United Nations system and monitoring high-risk management areas.

27A.11 The Management Reporting Unit, also headed at the D-1 level, will deal with developing a management reporting and monitoring system and its Director will report to the head of the Management Policy Office. It will include an additional two posts (one P-5 and one General Service).

27A.12 The Unit will support the Under-Secretary-General and the Assistant Secretaries-General in furthering the culture of transparency and accountability in relations with Member States and in instituting an effective periodic reporting system for each of the programmes.

27A.13 The Unit will also establish and maintain a new six-month planning and evaluation capacity so that the Secretary-General, and through him the Policy Coordination Group and the intergovernmental machinery, will receive from programme managers consistent and high-quality output plans and analytical performance reporting that will allow transparent assessment of performance and accountability.

27A.14 The Office of the Under-Secretary-General will continue to carry out its responsibilities in support of the Under-Secretary-General in the direction and supervision of the activities of the Contributions Service, Treasury and the Executive Office. The Under-Secretary-General will directly oversee the programme on the administration of justice and the Secretariat of the Fifth Committee. As indicated in paragraph 27A.7, the Financial Management Office will cease to exist as a separate office. Through streamlining efforts already undertaken, some of its financial reporting functions have been incorporated into the Office of the Under-Secretary-General. It is now proposed to incorporate the remaining activities not covered by the Treasury and the Contributions Service, which include the review of reports by the external auditors, the Office of Internal Oversight Services and the Joint Inspection Unit and follow-up on audit observations and control issues in the Office of the Under-Secretary-General, into a new unit, the Oversight Support Unit. No changes to the staffing or resource level of the Office of the Under-Secretary-General are proposed.

27A.15 As regards non-post resources, an amount of $290,000 is proposed for travel ($20,000), consultancy for the Management Policy Office ($250,000) and general operating expenses ($20,000).

27A.16 Resources for travel would be necessary for the head and staff of the new Management Policy Office to review and discuss management programmes with programme managers at offices away from Headquarters and in turn to provide management advisory services to those who may require advice or information on changing management systems of other departments or offices. It is envisaged that two to three trips a year to various offices would be required.

27A.17 To provide an appropriate balance between United Nations staff resources and outside experts, consultant resources would be required to provide for a cost-effective means of gaining expertise and to allow for flexibility to draw on emerging management expertise in many different management areas but, most importantly, in the simplification of processes, internal management reporting, information technology structures and the streamlining of rules, regulations and procedures.

27A.18 General operating expenses totalling $20,000 would be required for acquisition of furniture and equipment ($10,000) and other operating expenses ($10,000), including maintenance of data-processing equipment, photocopy equipment and other office automation equipment ($3,000), communications, facsimile transmissions, pouch and postage expenses ($5,000) and other miscellaneous services ($2,000).

27A.19 In addition, resources would be transferred from the Executive Office of the Department of Administration and Management, consisting of 17 posts (1 P-5, 2 P-4, 2 P-2 and 12 General Service) for programme support to the Department of General Assembly Affairs and Conference Services, and 2 General Service posts are proposed for abolition as a result of the streamlining process.

27A.20 Further, for programme support to the Department of General Assembly Affairs and Conference Services, non-post resources would be transferred from this section in the amount of $70,100, relating to overtime ($4,500), rental and maintenance of data-processing equipment ($11,000), maintenance of office automation equipment ($23,800) and data-processing equipment ($30,800).

C. Office of Human Resources Management

Table 27C.1 **Summary by object of expenditure**
(Thousands of United States dollars)

Object of expenditure	*1996-1997 appropriations*	*1998-1999 initial proposal*	*Resource growth*		*Total before recosting*	*Recosting*	*1998-1999 revised estimates*
			Amount	*Percentage*			
Posts	27 426.6	26 465.9	(422.8)	(1.5)	26 043.1	1 691.2	27 734.3
Other staff costs	1 076.6	1 174.8	—	—	1 174.8	69.7	1 244.5
Consultants and experts	76.5	59.6	—	—	59.6	3.6	63.2
Travel	547.0	562.2	—	—	562.2	33.8	596.0
Contractual services	10 527.7	13 861.8	—	—	13 861.8	829.6	14 691.4
General operating expenses	406.6	282.3	—	—	282.3	17.9	300.2
Hospitality	8.2	7.2	—	—	7.2	0.4	7.6
Supplies and materials	314.6	344.8	—	—	344.8	20.6	365.4
Furniture and equipment	398.3	331.7	—	—	331.7	19.7	351.4
Total	**40 782.1**	**43 090.3**	**(422.8)**	**(0.9)**	**42 667.5**	**2 686.5**	**45 354.0**

Table 27C.2 **Post requirements**

	1996-1997 approved	*1998-1999 initial proposal*	*1998-1999 proposed revised staffing*
Professional category and above			
ASG	1	1	1
D-2	3	3	3
D-1	5	5	5
P-5	15	16	16
P-4/3	40	34	34
P-2/1	11	10	10
Total	**75**	**69**	**69**
General Service category			
Principal level	14	13	13
Other levels	93	83	79
Total	**107**	**96**	**92**
Grand total	**182**	**165**	**161**

27C.1 The activities of the Office of Human Resources Management are covered under subprogramme 24.3, Human resource management, of the medium-term plan for the period 1998-2001. No change in the programme of work is proposed.

27C.2 In view of the new structure of the Department of Management (para. 27A.3), the structure of the Office of Human Resources Management has been further reviewed and the abolition of four General Service posts is proposed.

27C.3 Details of the proposed changes to the section are reflected in tables 27C.1 and 27C.2 above.

D. Support services

Table 27D.1 **Summary by object of expenditure**
(Thousands of United States dollars)

Object of expenditure	*1996-1997 appropriations*	*1998-1999 initial proposal*	*Resource growth*		*Total before recosting*	*Recosting*	*1998-1999 revised estimates*
			Amount	*Percentage*			
Posts	75 100.3	80 653.0	(476.8)	(0.5)	80 176.2	4 969.6	85 145.8
Other staff costs	11 541.3	8 708.7	376.8	4.3	9 085.5	543.6	9 629.1
Consultants and experts	223.4	361.7	—	—	361.7	21.6	383.3
Travel	283.2	259.5	—	—	259.5	15.8	275.3
Contractual services	12 310.8	9 667 2	—	—	9 667.2	578.9	10 246.1
General operating expenses	113 331.1	101 398.0	—	—	101 398.0	5 044.2	106 442.2
Hospitality	10.6	10.6	—	—	10.6	0.6	11.2
Supplies and materials	3 760.6	3 688.7	—	—	3 688.7	220.9	3 909.6
Furniture and equipment	1 894.5	3 829.7	—	—	3 829.7	229.3	4 059.0
Grants and contributions	11 441.9	2 644.6	—	—	2 644.6	158.3	2 802.9
Total	**229 897.7**	**211 221.7**	**(100.0)**	**—**	**211 121.7**	**11 782.8**	**222 904.5**

Table 27D.2 **Post requirements**

	1996-1997 approved	*1998-1999 initial proposal*	*1998-1999 proposed revised staffing*
Professional category and above			
ASG	1	1	1
D-2	2	4	4
D-1	6	7	7
P-5	14	18	18
P-4/3	37	60	60
P-2/1	16	16	15
Total	**76**	**106**	**105**
General Service category			
Principal level	17	19	19
Other levels	250	233	231
Total	**267**	**252**	**250**
Other categories			
Security Services	176	171	171
Trades and Crafts	123	100	99
Total	**299**	**271**	**270**
Grand total	**642**	**629**	**625**

27D.1 The activities of subprogramme 24.4, Support services, of the medium-term plan are undertaken by Central Support Services. No change in the programme of work is proposed.

27D.2 In line with the proposed new structure of the Department of Management (para. 27A.6) and the goals of streamlining processes and rationalizing the distribution of resources, four posts (one P-2, two General Service and one Trades and Crafts) are proposed for abolition under support services. At the same time, non-post resources in the amount of $376,800 are proposed for ad hoc support during periods of peak workload, such as the sessions of the General Assembly, and to provide additional technical support in the area of information technology.

27D.3 Details of the proposed changes to the section are reflected in tables 27D.1 and 27D.2 above.

Section 34
Development account

34.1 As mentioned in his report (A/51/950, para. 234), the Secretary-General is proposing that a development account be established to be funded by savings from reduced non-programme costs and other management efficiencies. The budgetary implications of the programme of reform dealt with in the present report amount to a reduction of $12,702,700 in relation to the proposed programme budget. The Secretary-General proposes that this amount be placed in the development account. Proposals for the operation of the development account will be submitted to the General Assembly at a later stage.

III. Summary

7. In his letter dated 17 March 1997 to the President of the General Assembly (A/51/829) and his report of 14 July 1997 (A/51/950), the Secretary-General put forward a number of proposals for the renewal and reform of the United Nations. The overall impact of those proposals, as reflected in changes to the proposed programme budget for the biennium 1998-1999 already submitted to the General Assembly (A/52/6), are reflected in the present revised estimates and are summarized in tables 1 and 2 below.

Table 1 **Changes in resources by budget section (at 1998-1999 rates)**
(Thousands of United States dollars)

Budget section		*Initial proposals*	*Change*	*Revised proposals*
1A	Overall policy-making, direction and coordination	38 622 800	3 081 500	41 704 300
1B	General Assembly affairs and conference services		458 119 600	458 119 600
2A	Political affairs	60 965 400	(19 083 300)	41 882 100
2B	Disarmament		12 254 200	12 254 200
3	Peacekeeping operations and special missions	99 478 900		99 478 900
4	Peaceful uses of outer space	4 428 900		4 428 900
5	International Court of Justice	22 077 000		22 077 000
6	Legal affairs	33 478 800	49 500	33 528 300
7A	Economic and social affairs	124 873 800	(14 446 100)	110 427 700
8	Africa: New Agenda for Development	5 443 000		5 443 000
11A	Trade and development	105 657 900		105 657 900
11B	International Trade Centre UNCTAD/WTO	21 973 400		21 973 400
12	Environment	9 304 400		9 304 400
13	Human settlements	13 206 600		13 206 600
14	Crime control	5 507 000	522 200	6 029 200
15	International drug control	16 372 000		16 372 000
16	Economic and social development in Africa	90 771 600		90 771 600
17	Economic and social development in Asia and the Pacific	73 408 100		73 408 100
18	Economic development in Europe	49 310 800		49 310 800
19	Economic and social development in Latin America and the Caribbean	90 245 500		90 245 500
20	Economic and social development in Western Asia	49 704 800		49 704 800
21	Regular programme of technical cooperation	45 921 800		45 921 800
22	Human rights	46 448 500	(309 800)	46 138 700
23	Protection of and assistance to refugees	50 568 700		50 568 700
24	Palestine refugees	19 375 000		19 375 000
25	Humanitarian assistance	22 254 200	(3 853 100)	18 401 100
26	Communications and public information	140 327 600	(1 318 600)	139 009 000
27	Administrative services			
27A	Administration, Office of the Under-Secretary-General for Management	12 414 200	(1 123 300)	11 290 900
27B	Administration, Office of Programme Planning, Budget and Accounts	20 553 400		20 553 400
27C	Administration, Office of Human Resources Management	45 802 800	(448 800)	45 354 000
27D	Administration, Support services	223 012 700	(108 200)	222 904 500
27E	Administration, Conference services	443 242 700	(443 242 700)	
27F	Administration, Geneva	112 860 100		112 860 100

Budget section		*Initial proposals*	*Change*	*Revised proposals*
27G	Administration, Vienna	34 415 600		34 415 600
27H	Administration, Nairobi	11 891 400		11 891 400
28	Internal oversight	18 637 300		18 637 300
29	Jointly financed administrative activities	6 228 800		6 228 800
30	Special expenses	53 720 800		53 720 800
31	Capital expenditures	35 893 400		35 893 400
32	Staff assessment	324 600 100	(2 795 800)	321 804 300
34	Development account		12 702 700	12 702 700
	Total	**2 582 999 800**	**—**	**2 582 999 800**

Table 2 **Overall distribution of posts by grade**

	1996-1997 approved	*1998-1999 initial proposal*	*1998-1999 proposed revised staffing*
Professional category and above			
DSG	—	—	1
USG	24	24	25
ASG	16	16	18
D-2	83	79	77
D-1	270	250	253
P-5	719	673	666
P-4/3	2 335	2 162	2 147
P-2/1	517	443	437
Total	**3 964**	**3 647**	**3 624**
General Service category			
Principal level	297	277	269
Other levels	3 362	2 795	2 734
Total	**3 659**	**3 072**	**3 003**
Other categories			
Security Service	177	171	171
Local level	1 771	1 576	1 525
Field Service	218	187	187
Trades and Crafts	223	186	185
Total	**2 389**	**2 120**	**2 068**
Grand total	**10 012**	**8 839**	**8 695**

Annex I

Programmes and subprogrammes of the medium-term plan for the period 1998-2001 to be assigned to different organizational units

Programme/subprogramme			Organizational unit responsible[a]		Related budget section	
			Initial 1998-1999	Revised 1998-1999	Initial	Revised
1.	**Political affairs**					
	1.1	Prevention, control and resolution of conflicts	DPA	DPA	2	2A
	1.2	Assistance and support to the Secretary-General in the political aspects of his relations with Member States	DPA	DPA	2	2A
	1.3	Electoral assistance	DPA	DPA	2	2A
	1.4	Security Council affairs	DPA	DPA	2	2A
	1.5	General Assembly affairs	DPA	DGAACS	2	1B
	1.6	Decolonization	DPA	DGAACS	2	1B
	1.7	Question of Palestine	DPA	DPA	2	2A
5.	**Policy coordination and sustainable development**					
	5.1	Policy coordination and inter-agency cooperation				
		Paragraphs 5.5 (a)-(d)	DPCSD	DESA	7	7A
		Paragraph 5.5 (e), technical servicing	DPCSD	DGAACS	7	1B
	5.2	Advancement of women	DPCSD	DESA	7	7A
	5.3	Social development[b]	DPCSD	DESA	7	7A
	5.4	Sustainable development[b]	DPCSD	DESA	7	7A
7.	**Economic and social information and policy analysis**					
	7.1	Statistics	DESIPA	DESA	9	7A
	7.2	Population	DESIPA	DESA	9	7A
	7.3	Global development trends, issues and policies	DESIPA	DESA	9	7A
	7.4	Global approaches to social and microeconomic issues and policies[c]	DESIPA	DESA	9	7A
8.	**Development support and management services**					
	8.1	Public administration, finance and development[d]	DDSMS	DESA	10	7A
	8.2	Environment and social development management[b]	DDSMS	DESA	10	7A
20.	**Humanitarian assistance**					
	20.1	Policy and analysis	DHA	OERC/DPKO	25	25/3
	20.2	Complex emergencies	DHA	OERC	25	25
	20.3	Natural disaster reduction	DHA	OERC/UNDP	25	25/UNDP

Programme/subprogramme		Organizational unit responsible[a]		Related budget section	
		Initial 1998-1999	Revised 1998-1999	Initial	Revised
20.4	Disaster relief	DHA	OERC	25	25
20.5	Humanitarian emergency information	DHA	OERC	25	25
24.	**Administrative services**				
24.5	Conference services	DAM	DGAACS	27E	1A
26.	**Disarmament**				
26.1	Disarmament	DPA	DDAR	2	2B

[a] DPA Department of Political Affairs
DGAACS Department of General Assembly Affairs and Conference Services
DPCSD Department for Policy Coordination and Sustainable Development
DESA Department of Economic and Social Affairs
DESIPA Department for Economic and Social Information and Policy Analysis
DDSMS Department for Development Support and Management Services
DHA Department of Humanitarian Affairs
OERC Office of the Emergency Relief Coordinator
DPKO Department of Peacekeeping Operations
DDAR Department for Disarmament and Arms Regulation

[b] Programmes 5.3 and the social development component of programme 8.2, programme 5.4 and the environmental component of programme 8.2 will be handled jointly for budget implementation purposes.

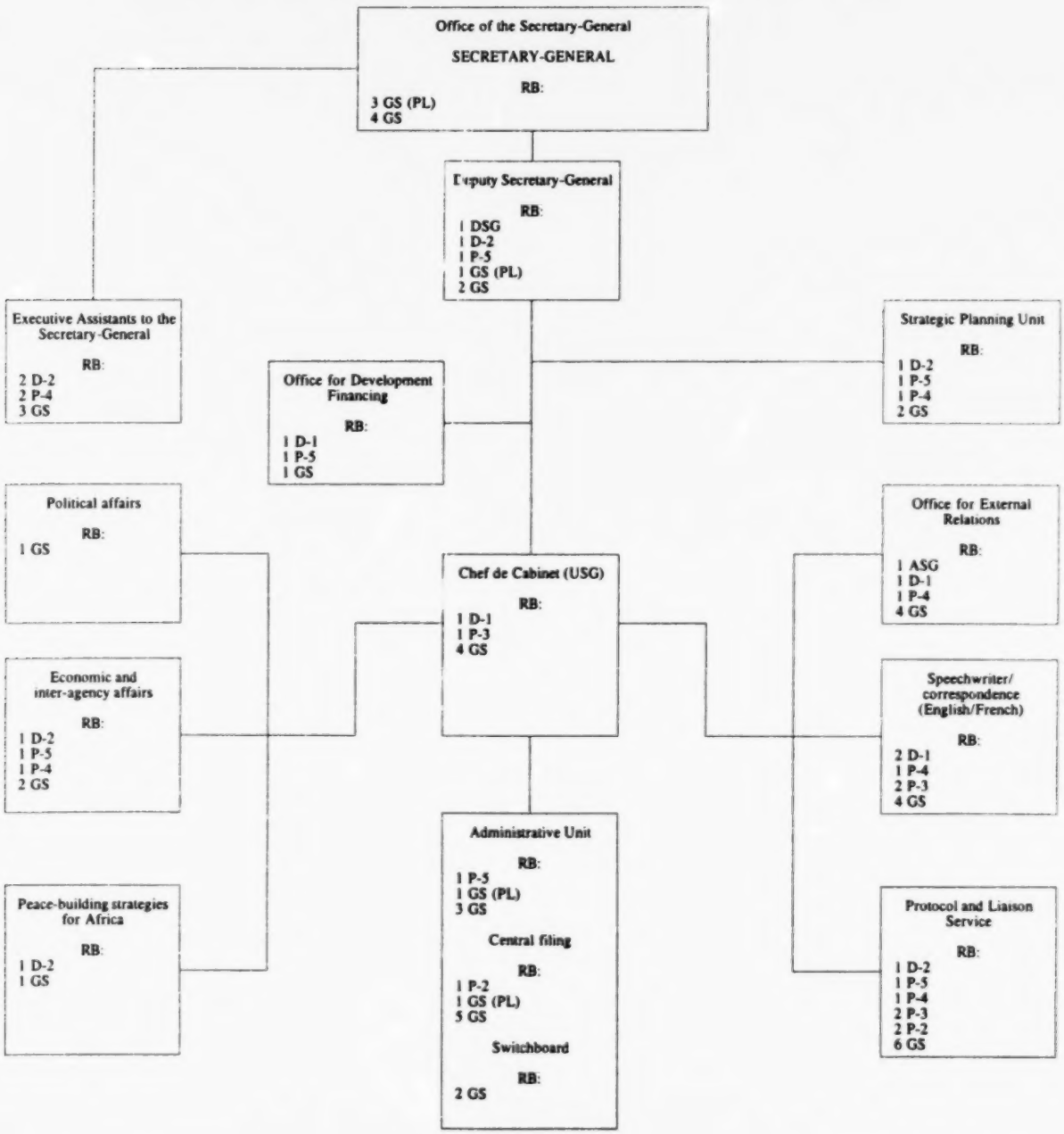
[c] Programmes 7.4 and 8.1 will be handled jointly for budget implementation purposes.

Annex II

Revised estimates for the biennium 1998-1999: organizational structure and post distribution

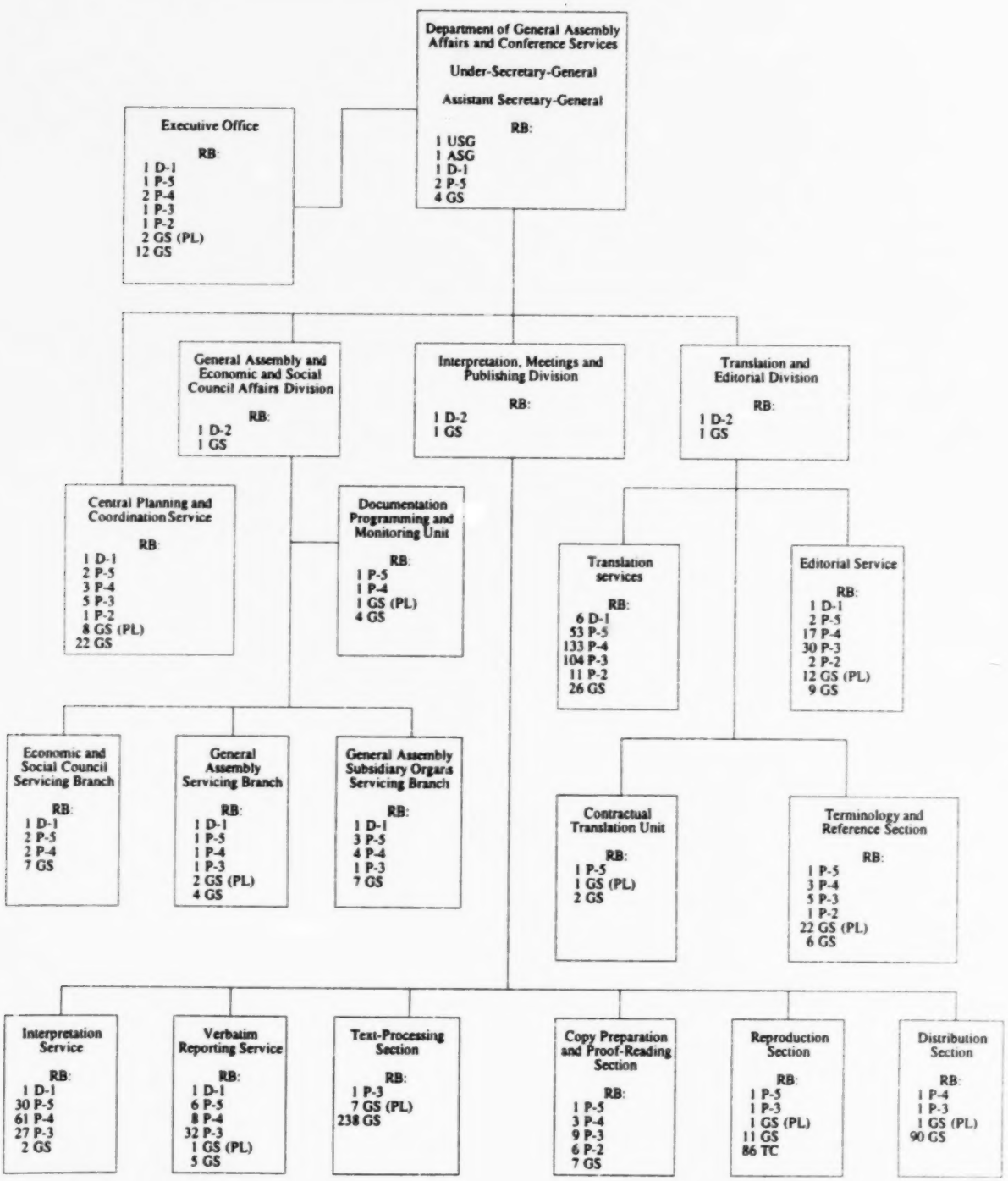
Section 1A

Overall policy-making, direction and coordination



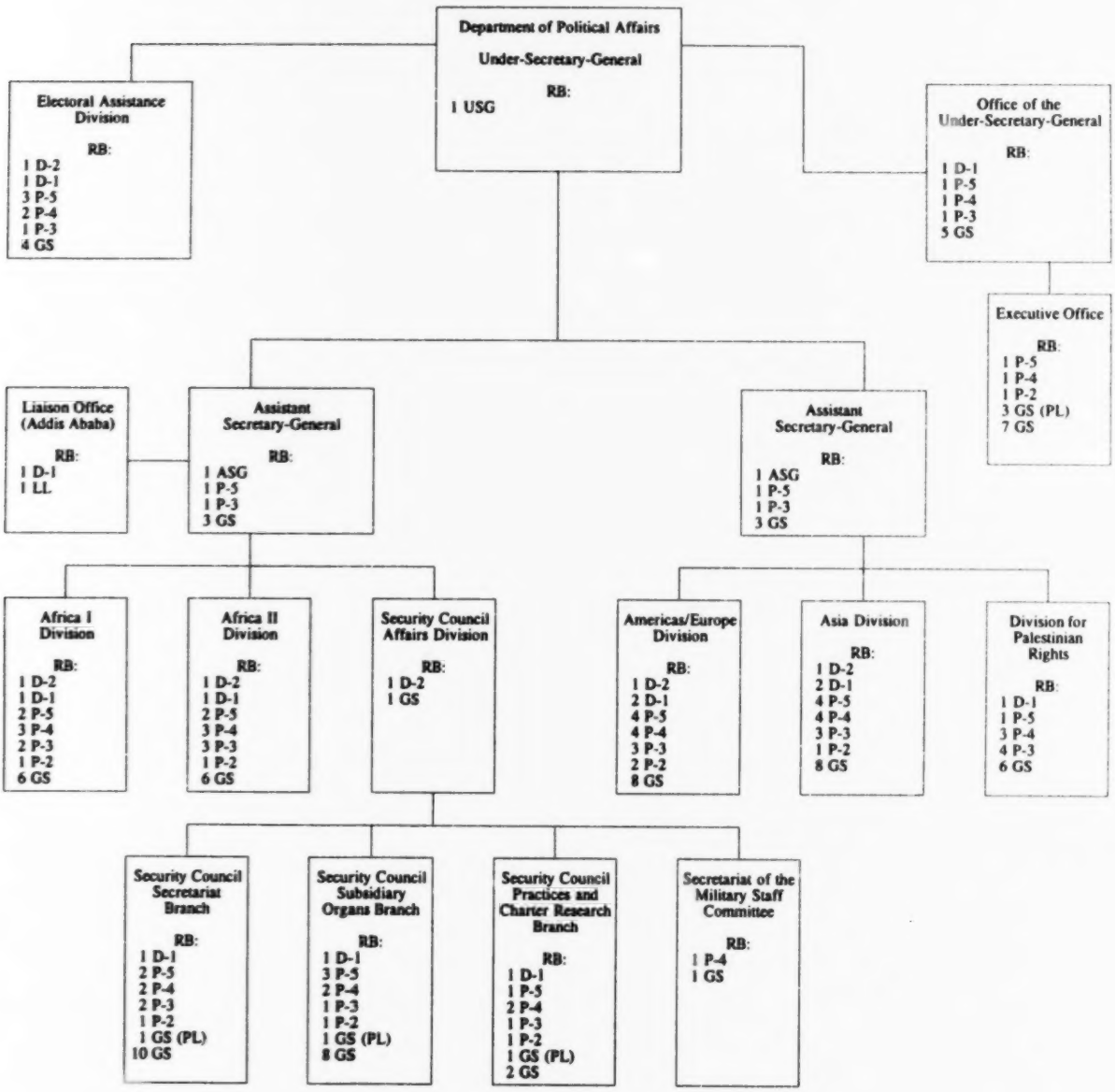
Section 1B

General Assembly affairs and conference services



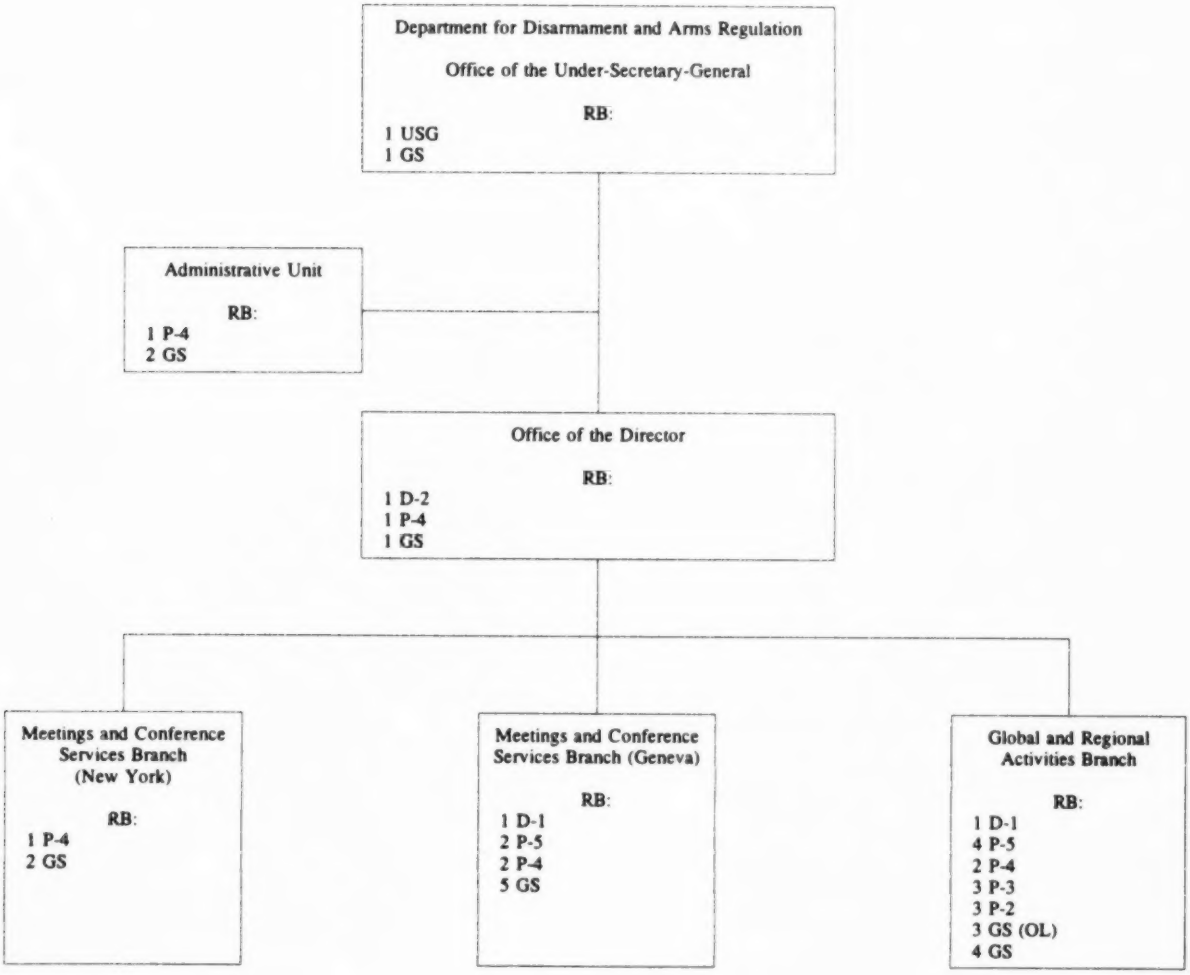
Section 2A

Political affairs



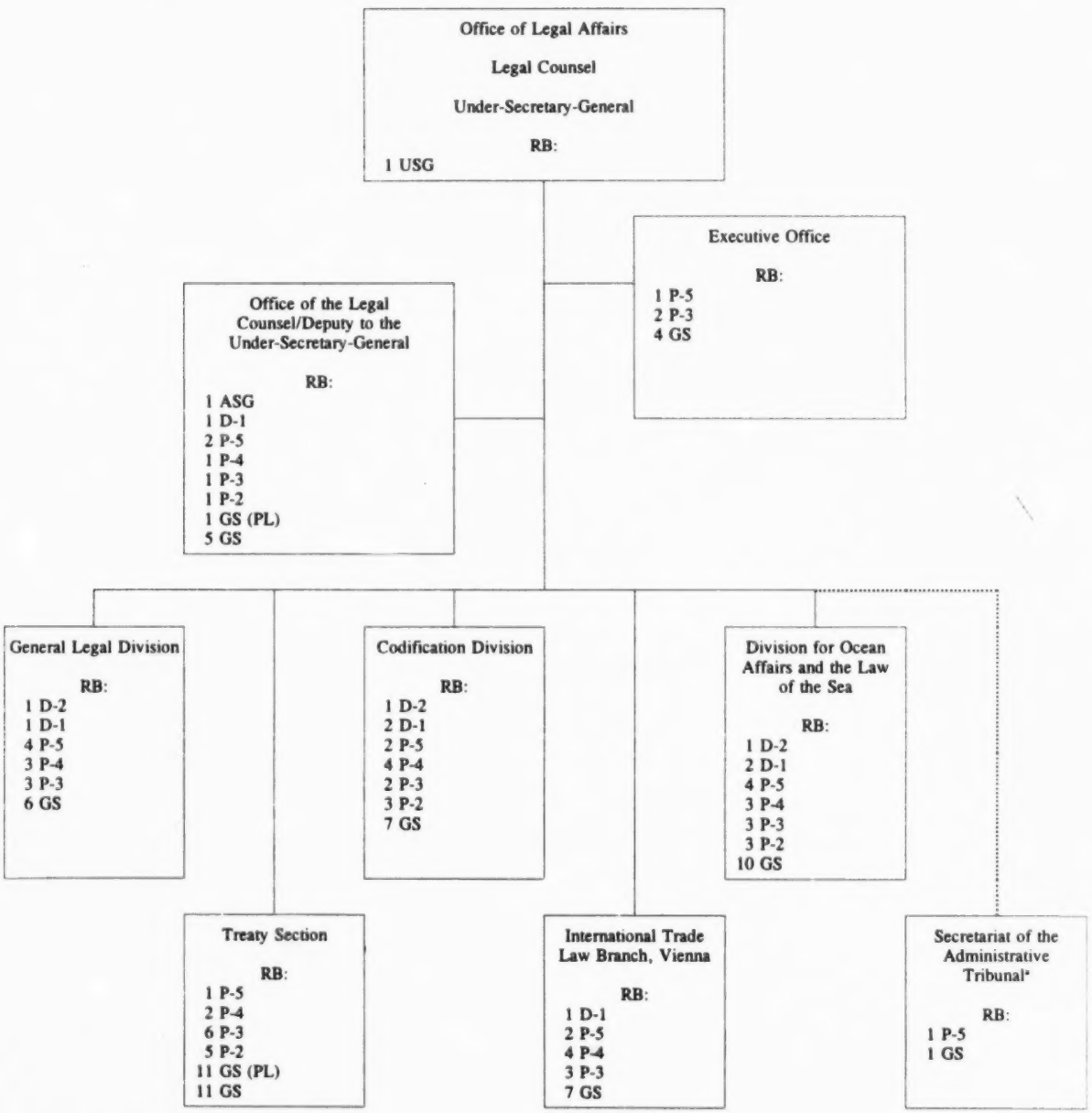
Section 2B

Disarmament



Section 6

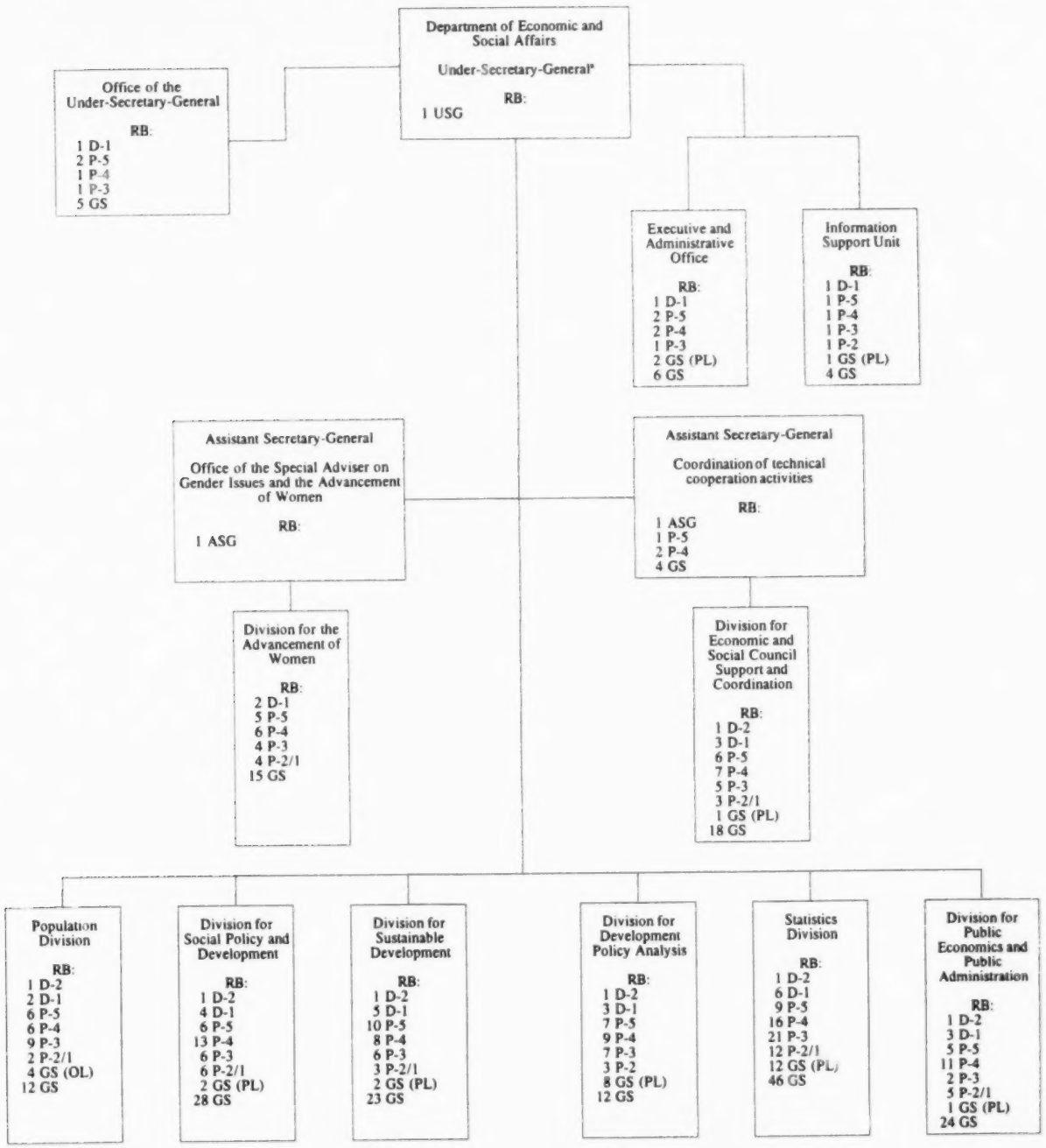
Legal affairs



* In substantive matters, the secretariat (Executive Secretary) is responsible exclusively to the Administrative Tribunal.

Section 7A

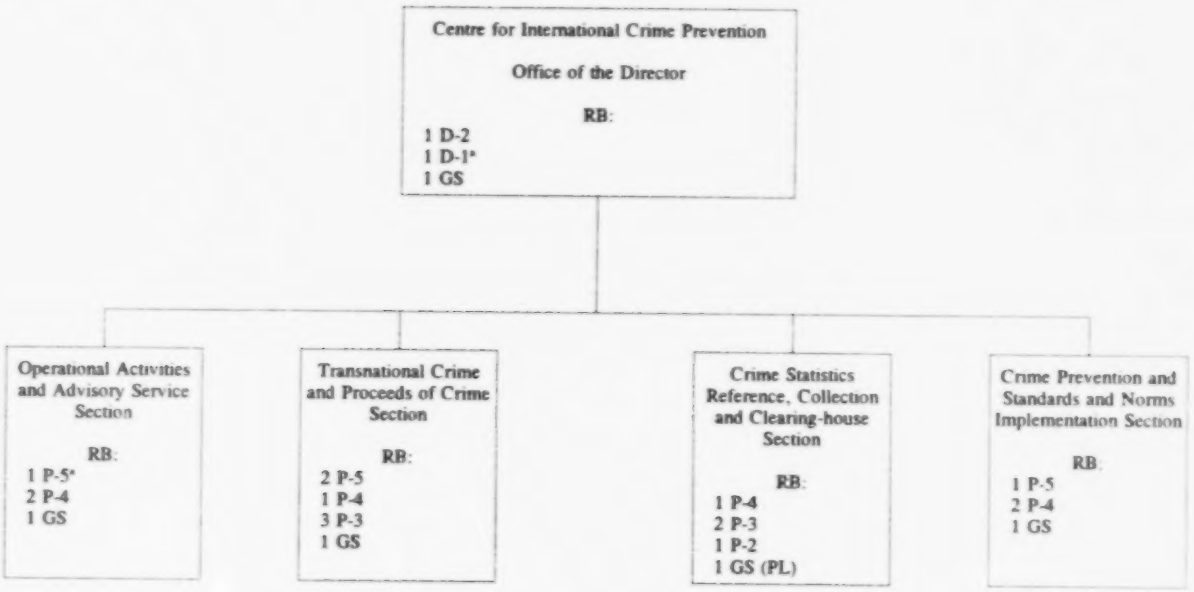
Economic and social affairs



* The Special Coordinator for Africa and the Least Developed Countries also reports to the Under-Secretary-General of the Department of Economic and Social Affairs.

Section 14

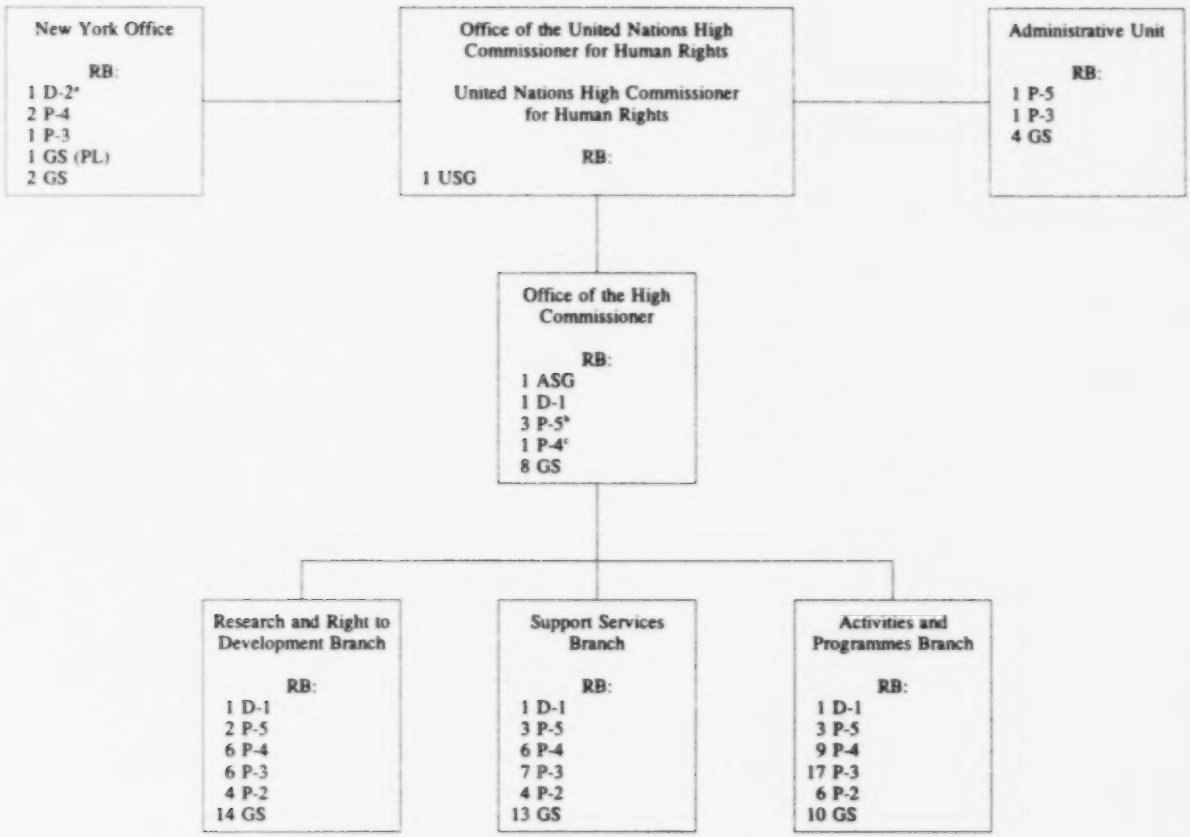
Crime control



* Redeployment from the Office of the Director-General in the United Nations Office at Vienna.

Section 22

Human rights



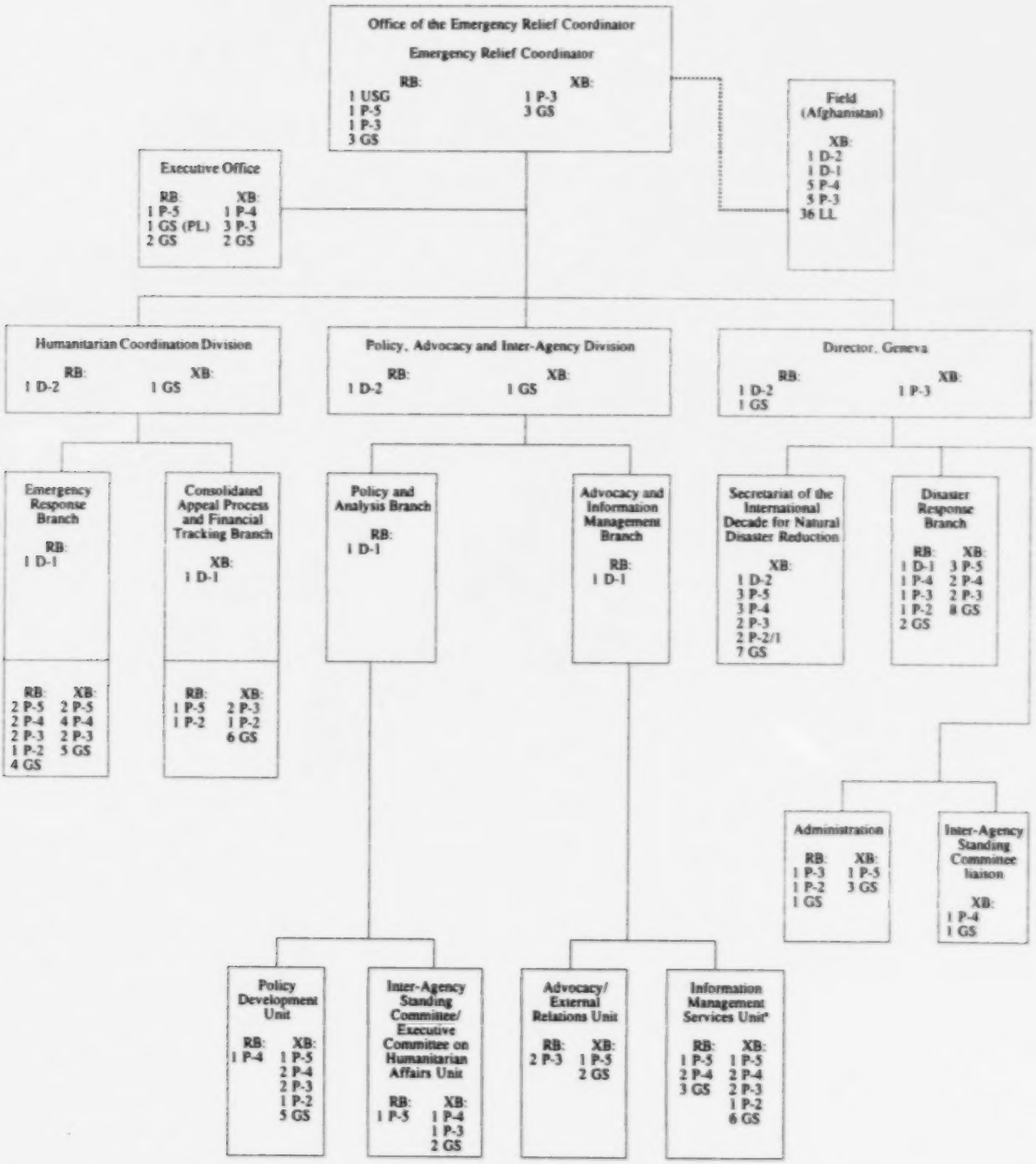
[a] Reclassification from D-1.

[b] Includes a Management and Planning Officer.

[c] External Communications Officer.

Section 25

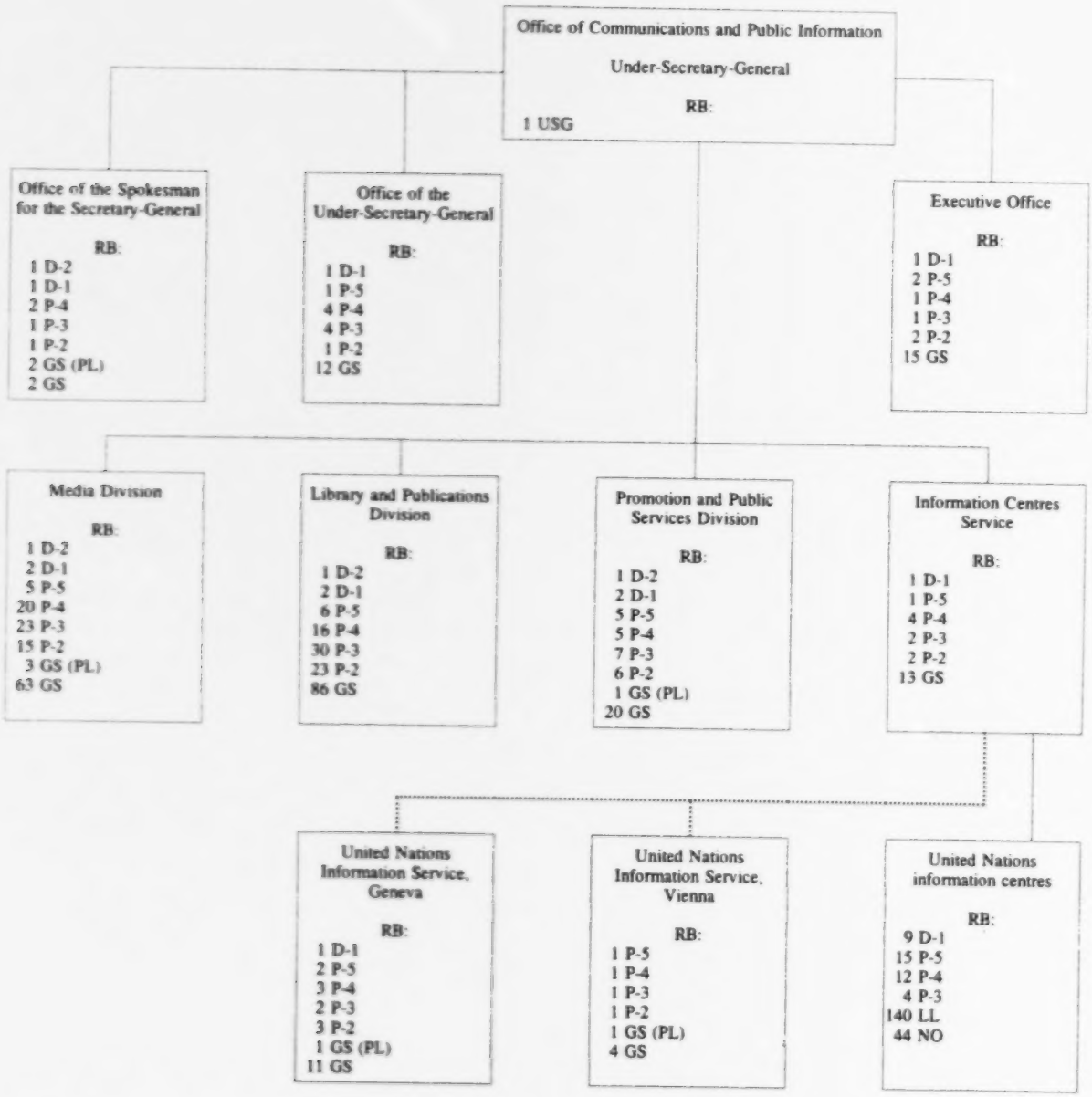
Humanitarian assistance


Office of the Emergency Relief Coordinator
Emergency Relief Coordinator
RB: 1 USG, 1 P-5, 1 P-3, 3 GS
XB: 1 P-3, 3 GS
Field (Afghanistan)
XB: 1 D-2, 1 D-1, 5 P-4, 5 P-3, 36 LL
Executive Office
RB: 1 P-5, 1 GS (PL), 2 GS
XB: 1 P-4, 3 P-3, 2 GS
Humanitarian Coordination Division
RB: 1 D-2
XB: 1 GS
Policy, Advocacy and Inter-Agency Division
RB: 1 D-2
XB: 1 GS
Director, Geneva
RB: 1 D-2, 1 GS
XB: 1 P-3
Emergency Response Branch
RB: 1 D-1
RB: 2 P-5, 2 P-4, 2 P-3, 1 P-2, 4 GS
XB: 2 P-5, 4 P-4, 2 P-3, 5 GS
Consolidated Appeal Process and Financial Tracking Branch
XB: 1 D-1
RB: 1 P-5, 1 P-2
XB: 2 P-3, 1 P-2, 6 GS
Policy and Analysis Branch
RB: 1 D-1
Advocacy and Information Management Branch
RB: 1 D-1
Secretariat of the International Decade for Natural Disaster Reduction
XB: 1 D-2, 3 P-5, 3 P-4, 2 P-3, 2 P-2/1, 7 GS
Disaster Response Branch
RB: 1 D-1, 1 P-4, 1 P-3, 1 P-2, 2 GS
XB: 3 P-5, 2 P-4, 2 P-3, 8 GS
Administration
RB: 1 P-3, 1 P-2, 1 GS
XB: 1 P-5, 3 GS
Inter-Agency Standing Committee liaison
XB: 1 P-4, 1 GS
Policy Development Unit
RB: 1 P-4
XB: 1 P-5, 2 P-4, 2 P-3, 1 P-2, 5 GS
Inter-Agency Standing Committee/ Executive Committee on Humanitarian Affairs Unit
RB: 1 P-5
XB: 1 P-4, 1 P-3, 2 GS
Advocacy/ External Relations Unit
RB: 2 P-3
XB: 1 P-5, 2 GS
Information Management Services Unit*
RB: 1 P-5, 2 P-4, 3 GS
XB: 1 P-5, 2 P-4, 2 P-3, 1 P-2, 6 GS

* Includes Reliefweb, the Integrated Regional Information Network and the Humanitarian Early Warning System.

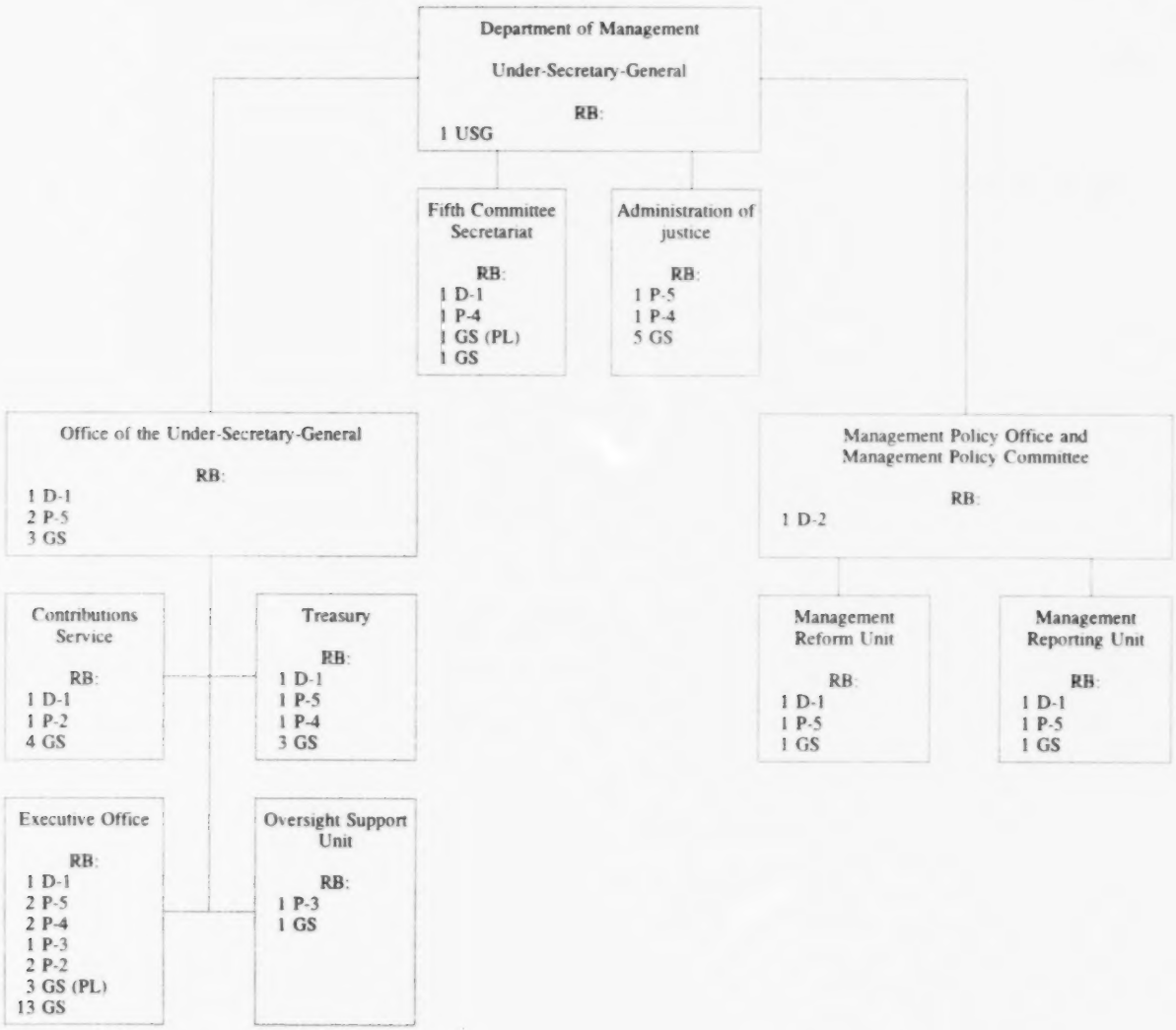
Section 26

Communications and public information



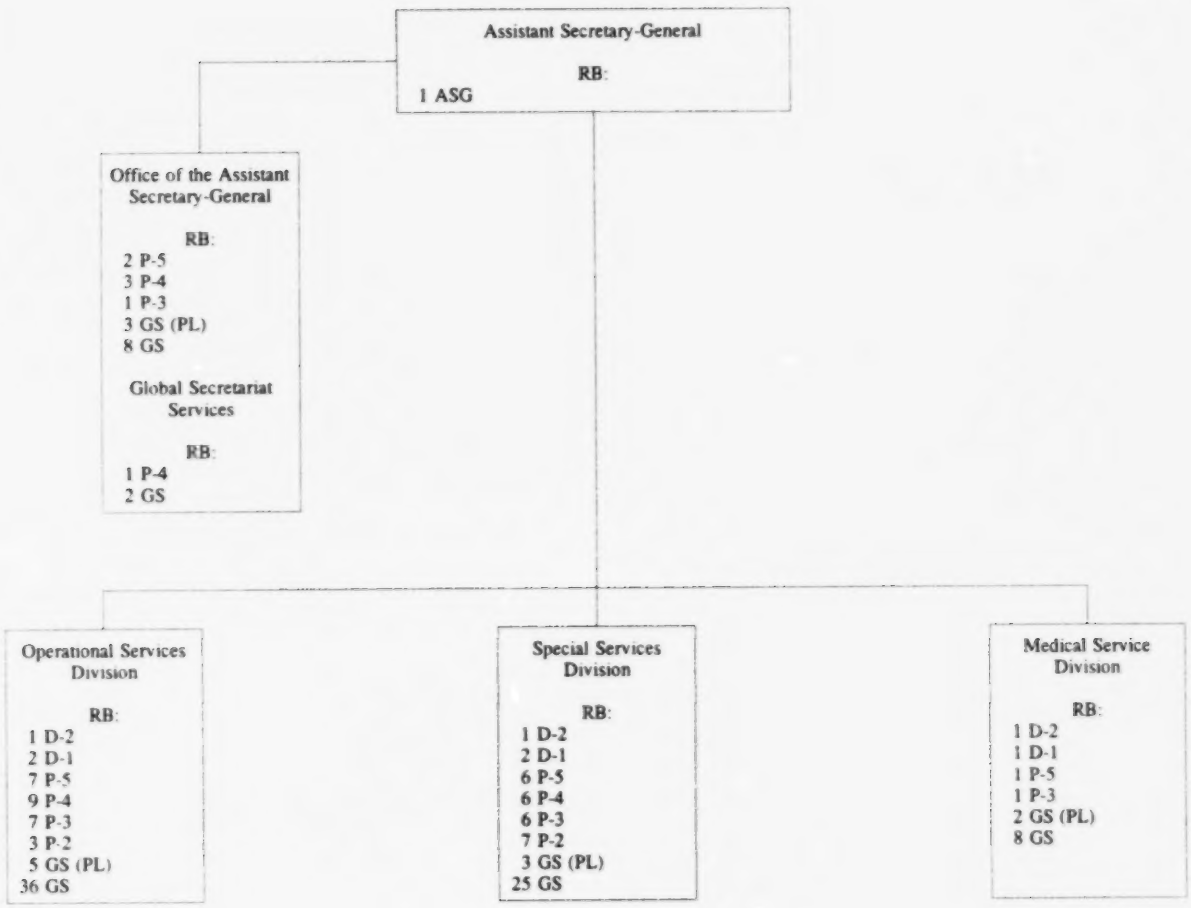
Section 27A

Office of the Under-Secretary-General for Management



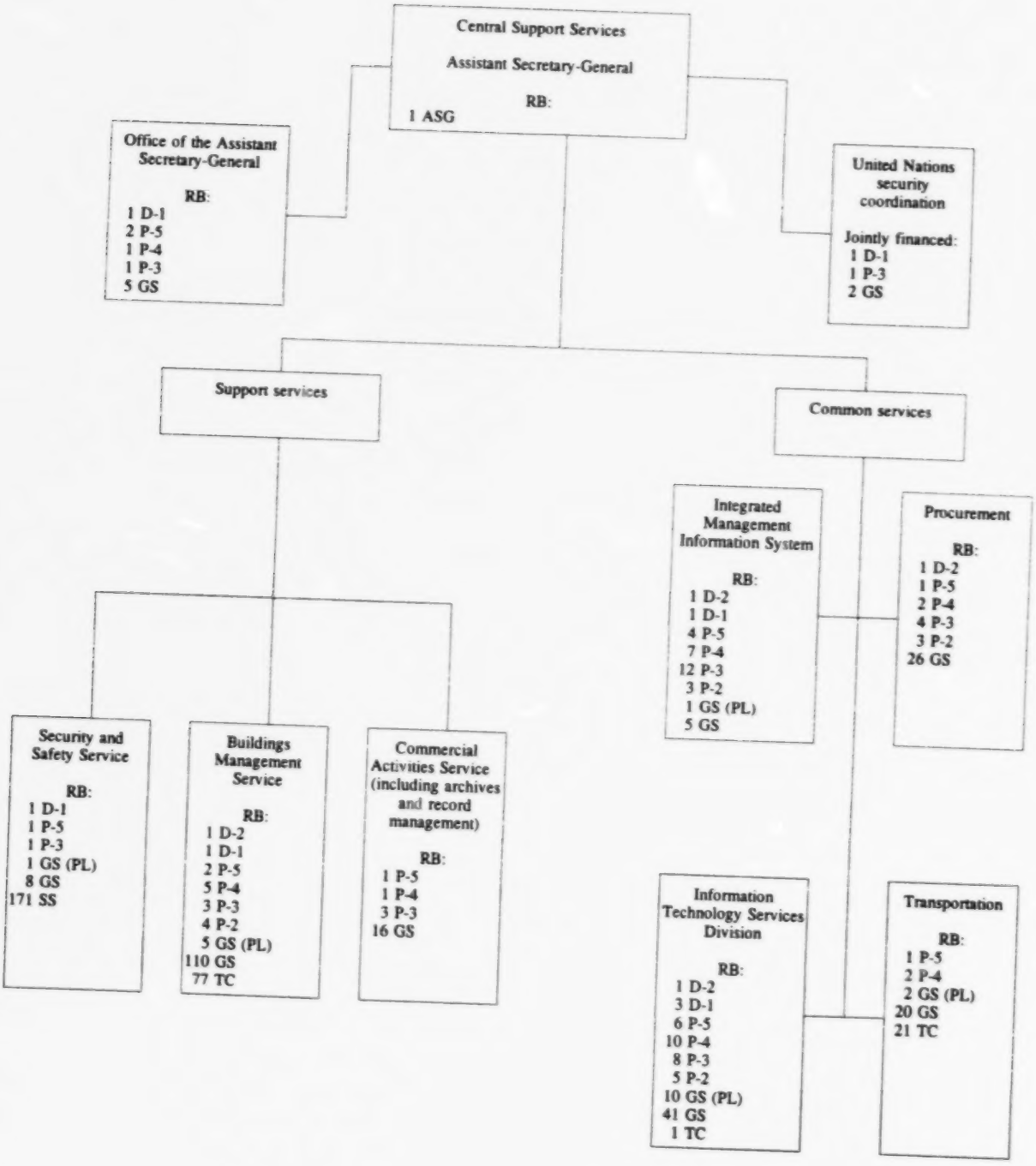
Section 27C

Office of Human Resources Management



Section 27D

Support services



Annex III
Activities to be undertaken under section 7A, Economic and social affairs

Subprogramme 1
Policy coordination and inter-agency support

Activities

7A.1 During the biennium the following activities will be undertaken:

(a) *Servicing of intergovernmental/expert bodies*

(i) General Assembly

a. Parliamentary documentation. Thirty reports: follow-up to the Agenda for Development (two); follow-up on the renewal of the dialogue on strengthening international cooperation for development through partnership (two); policy issues to be determined by the General Assembly (two); annual report of the Economic and Social Council (two); progress in the implementation of the Declaration on International Cooperation and the International Development Strategy for the Fourth United Nations Development Decade; Administrative Committee on Coordination comments on Joint Inspection Unit reports dealing with system wide and/or inter-agency issues (two); implementation of recommendations made in Joint Inspection Unit reports (two); culture and development; communication for development programmes; inter-agency issues in the economic and social fields (two); restructuring and revitalization of the United Nations in the economic, social and related fields (two); comprehensive triennial policy review of operational activities for development, containing policy recommendations (two); issues to be determined by the executive boards of United Nations funds and programmes, including their overall financial picture as called for by the General Assembly in its resolutions 48/162 of 20 December 1993 and 50/227 of 24 May 1996 (two); comprehensive statistical data on operational activities for development (two); system-wide evaluation of the impact of components of operational activities; resources and related issues (two); issues arising from General Assembly resolutions on operational activities for development; action taken by the Second and Third Committees on their agenda items (two); and malaria and diarrhoeal diseases (1998);

b. Substantive servicing. Forty plenary meetings and 30 informal consultations of the Second Committee; 4 meetings of the United Nations pledging conference; and 40 meetings of General Assembly working groups;

(ii) Economic and Social Council

a. Parliamentary documentation

Twenty-four reports on issues to be determined by the Economic and Social Council for submission to the high-level segment (two) and to the coordination segment (two); follow-up to the 1997 and 1998 coordination segments for submission to the general segments in 1998 and 1999, respectively (two); consolidating issues for consideration and action by the Council in its general segment (two); work of the Joint and Co-sponsored United Nations Programme on Human Immunodeficiency Virus/Acquired Immunodeficiency Syndrome on progress made in the fight against HIV/AIDS; overview reports of the Administrative Committee on Coordination (two); report of the Administrative Committee on Coordination on programmes and resources of the United Nations system for the biennium 1998-1999; progress made by the United Nations system focal point in the implementation of multisectoral collaboration on tobacco and health; work of the Committee on Non-Governmental Organizations (two); annual consultations pursuant to paragraph 61 (a) of

Economic and Social Council resolution 1996/31 (two); non-governmental organizations in consultative status with the Council (two); progress in the implementation of the General Assembly resolution emerging from the triennial policy review of operational activities for development by the Assembly (two); study on the main theme to be identified by the Assembly at its fifty-third session on the triennial policy review; and reports of the Council to the Assembly (two);

b. Substantive servicing. Ten meetings of organizational sessions; 80 of substantive sessions; 40 of informal consultations; and 40 of working groups;

(iii) Committee for Programme and Coordination

a. Parliamentary documentation. Two annual overview reports of the Administrative Committee on Coordination;

b. Substantive servicing. Eight meetings;

(iv) Committee on Non-Governmental Organizations

a. Parliamentary documentation. Thirteen reports on new applications for consultative status received from non-governmental organizations (two); requests for reclassification received from non-governmental organizations in consultative status with the Economic and Social Council (two); deferred requests for consultative status (two); deferred requests for reclassification (two); quadrennial reports on the activities of non-governmental organizations in consultative status (general and special category) with the Council; forthcoming issues at substantive sessions of the Council (two); and requests by non-governmental organizations to be heard by the Council at its substantive session (two);

b. Substantive servicing. Forty meetings of the Committee; and six annual consultations between the Committee on Non-Governmental Organizations and non-governmental organizations in consultative status prior to sessions of the Council, pursuant to paragraph 61 (a) of Council resolution 1996/31;

(b) *Other substantive activities (RB/XB)*

(i) Recurrent publications. Four recurrent publications: calendar of meetings open to the participation of non-governmental organizations in consultative status with the Economic and Social Council (two); and directory of senior officials of the United Nations system of organizations (two);

(ii) Technical material. Updating and maintaining the Internet homepage of the Division for Policy Coordination and Economic and Social Council Affairs;

(c) *International cooperation and inter-agency coordination and liaison*

(i) Substantive and technical servicing. Eight meetings of the Administrative Committee on Coordination and 48 of its Organizational Committee; 40 meetings of the Consultative Committee on Programme and Operational Questions of the Administrative Committee on Coordination; 16 of the Consultative Committee on Programme and Operational Questions working group on the resident coordinator system; and 20 of the Joint Consultative Group on Policies, including its high-level sessions and its subgroups on harmonization of programming policies and procedures; harmonization at the country level; common premises and services; and personnel and training;

(ii) Substantive servicing. Twenty-four monthly meetings of the Executive Committee on Economic and Social Affairs;

(iii) Focal point responsibilities. World Decade for Cultural Development; years and anniversaries; focal point on WFP; hunger, food security and nutrition; HIV/AIDS; intergovernmental organizations in the economic and social fields; malaria and diarrhoeal diseases; tobacco and health; drug abuse control; and the Joint United Nations/OECD Committees on the Macrothesaurus;

(iv) External relations with intergovernmental and regional organizations. Liaison, as required, with the 1,700 non-governmental organizations in consultative status with the Economic and Social Council and assistance in the coordination of their activities, acting as focal point for the non-governmental organizations in their relations with intergovernmental bodies and the Secretariat; cooperation and liaison, as required, with OAU, OAS, LAS, CARICOM and OECD on issues of economic and social development; contribution to activities in the field of food and nutrition and liaison with WFP in relation to food issues; and cooperation with intergovernmental, non-governmental and regional organizations on issues in the economic and social fields.

Resource requirements

The resources requested would cover the cost of posts indicated in table 7.14. It is proposed to abolish one General Service (Other level) post that became redundant as a result of a review and redistribution of the functions of the support staff.

Subprogramme 2
Gender issues and advancement of women

Activities

7A.2 During the biennium, the following activities will be undertaken:

(a) *Servicing of intergovernmental/expert bodies*

(i) General Assembly

a. Parliamentary documentation. Eleven reports on the work of the Committee on the Elimination of Discrimination against Women at its seventeenth to twentieth sessions (two); status of the Convention on the Elimination of All Forms of Discrimination against Women (two); effective mobilization for women in development; situation of women in rural areas; *World Survey on the Role of Women in Development, 1999*; implementation of the Beijing Declaration and Platform for Action, including mainstreaming of a gender perspective, in particular in United Nations funds and programmes, specialized agencies and subsidiary bodies of the General Assembly and on means of implementation (two); and improvement of the status of women in the Secretariat (two);

b. Substantive servicing. Twelve plenary meetings of the General Assembly; and 10 informal consultations on draft resolutions;

(ii) Economic and Social Council

a. Parliamentary documentation. Five reports on implementation of the Beijing Declaration and Platform for Action, including mainstreaming of a gender perspective, in particular in subsidiary bodies of the Economic and Social Council and United Nations entities whose work is coordinated by the Council, such as regional commissions, funds and programmes (two); mid-term review of the system-wide medium-term plan for the advancement of women; operational activities related to gender (submitted to the operational activities segment); and advancement of women and implementation of the Platform for Action (submitted to the high-level segment);

b. Substantive servicing. Twelve meetings of the high-level, operational activities and general segments of Council sessions on items related to the advancement of women; and 10 informal consultations on draft resolutions/agreed conclusions;

(iii) Commission on the Status of Women

a. Parliamentary documentation

i. Nineteen reports on implementation of the Beijing Declaration and Platform for Action, including mainstreaming of a gender perspective (covering in particular the work of the Division, national-level activities and non-governmental organization

activities, as well as reports in accordance with other resolutions, such as on Palestinian women, women taken hostage and a joint work-plan with the Centre for Human Rights) (two); list of confidential communications (two) and non-confidential communications (two) relating to the status of women; thematic issues before the Commission in accordance with the multi-year programme of work (two), such as violence against women, women and armed conflict, human rights of women, the girl child, women and health and institutional mechanisms for the advancement of women; emerging trends and new approaches to issues affecting the situation of women or equality between women and men, as determined by the Commission or its Bureau at the preceding sessions (two); synthesized report on the implementation plans of Governments and the United Nations system; annotated comparisons on an optional protocol to the Convention (two); preparation of the comprehensive review and appraisal of the implementation of the Platform for Action; mid-term review of the system-wide medium-term plan for the advancement of women; update on the improvement of the status of women in the Secretariat (two); and improvement of the status of women in the Secretariat (two);

ii. Conference room papers to support the mainstreaming of the human rights of women in general human rights activities (two);

iii. Conference room papers on issues related to the report of the Special Rapporteur on Violence against Women (two);

iv. Conference room papers on results of the work of the Committee on the Elimination of Discrimination against Women (two);

v. Conference room papers and background material to the informal consultations of the Chairperson of the Commission with interested parties;

vi. Background papers on expert groups meetings organized by the Division in preparation of the critical areas of concern;

vii. Background materials and papers to monitor progress made in implementation of the strategic plan of action for the improvement of the status of women in the Secretariat (1995-2000);

b. Substantive servicing. Eighty meetings (plenary and optional protocol working group meetings); 10 informal consultation meetings on draft resolutions/agreed conclusions; and 16 informal consultation meetings of the Chairperson of the Commission with interested parties;

(iv) Committee on the Elimination of Discrimination against Women

a. Parliamentary documentation. Fifty-eight reports on analysis of initial and periodic reports (40) by States parties to the Convention on the Elimination of All Forms of Discrimination against Women to assist the Committee in its consideration of those reports; identification of trends in implementation of specific articles of the Convention to be decided on by the Committee (2); ways and means of expediting the work of the Committee (4); conference room papers on the report of the pre-session working group (4); and issues to be determined by the Committee (8);

b. Substantive and technical servicing. Forty meetings of pre-session working groups; 80 meetings of the Committee and 40 meetings of in-session working groups; and 2 meetings for briefng new members;

(v) Meeting of States Parties to the Convention on the Elimination of All Forms of Discrimination against Women

a. Parliamentary documentation. Three reports on declarations, reservations, objections and notifications of withdrawal of reservations related to the Convention on the Elimination of All Forms of Discrimination against Women; list of candidates for the election of 11

members of the Committee on the Elimination of Discrimination against Women; and report of the meeting;

b. Substantive and technical servicing. Four meetings;

(vi) Ad hoc expert group meetings. Five ad hoc expert group meetings on women and health; comprehensive review and appraisal of the implementation of the Platform for Action; preparation of the *World Survey on the Role of Women in Development*; emerging issues for the period 2001-2005; and promoting women leadership in civil service systems;

(b) *Other substantive activities*

(i) Recurrent publications. Directory of National Machinery for the Advancement of Women; *Women 2000* (four issues); and *Network* (quarterly newsletter);

(ii) Non-recurrent publications. Gender issues in civil service systems; and energy and women, to be implemented jointly with the Division for Sustainable Development;

(iii) Briefings for delegates and representatives of non-governmental organizations on relevant issues under consideration by the General Assembly and the Economic and Social Council; preparation of the Commission's meetings; policies and strategies to meet the target of 50 per cent women in posts in the Professional category and above overall and at the policy- and decision-making levels; and briefings of the working group on the elaboration of a draft optional protocol to the Convention on the Elimination of All Forms of Discrimination against Women;

(iv) Technical material. Update of the database on women in decision-making positions in Governments, international and intergovernmental organizations, bodies and negotiating entities, and on women in electoral processes worldwide; directory of focal points within the United Nations system on questions relating to women; and further development, design, maintenance and management of WomenWatch (Internet home page);

(c) *International cooperation and inter-agency coordination and liaison (RB/XB)*

Substantive and technical servicing of the annual meetings of the Inter-Agency Committee on Women and Gender Equality and servicing of informal inter-sessional meetings, including preparation of conference room and background papers and the reports on the annual sessions; development of procedures and guidelines for mainstreaming and coordination, in cooperation with relevant departments/offices of the United Nations Secretariat and the United Nations system; substantive support to the Office of Human Resources Management on the development of guidelines on gender training and on mainstreaming a gender perspective in the policies and programmes of the organizations of the United Nations system; development of training modules and participation in training related to the implementation of the Convention on the Elimination of All Forms of Discrimination against Women; follow-up to recent United Nations conferences and thematic years (background papers and participation in special events); and external relations with a network of non-governmental organizations and organizations of civil society and substantive support to non-governmental organization networking (background papers; participation in special events; and continuous updating and maintenance of the departmental database on non-governmental organizations);

(d) *Gender advisory services*

(i) Advisory services. Eight advisory missions to States parties to the Convention on the Elimination of All Forms of Discrimination Against Women that have not yet submitted their initial report to the Committee; and five needs assessment and diagnostic missions on women in leadership, including women's access to leadership and women in civil and foreign service;

(ii) Group training, fellowships, seminars and workshops. Training seminars on women in peacekeeping and peace-building (one); on violence against women; training of judiciary and law enforcement officials (five) and on national machinery for the advancement of women

(four); South-South workshops on the use of e-mail and the Internet in southern Africa (one); and workshop on gender issues in the civil service (one).

Subprogramme 3
Social policy and development

Activities

7A.3 During the biennium the following activities will be undertaken:

(a) *Servicing of intergovernmental/expert bodies*

(i) General Assembly

a. Parliamentary documentation. Eleven reports on follow-up to the World Summit for Social Development (two); the United Nations Decade for the Eradication of Poverty (two); guidelines in respect of cooperatives; follow-up to the International Year of the Family; follow-up to the World Programme of Action for Youth; the International Year of Older Persons (two); implementation of the Standard Rules on the Equalization of Opportunities for Persons with Disabilities; and an interim report on the world social situation;

b. Substantive servicing. Thirty-two meetings of the General Assembly, including meetings of the Third Committee;

(ii) Economic and Social Council

Substantive servicing. Eight meetings;

(iii) Commission for Social Development

a. Parliamentary documentation. Nine reports on promoting social integration and participation of all people (two); social services for all; initiation of the overall review of the implementation of the outcome of the World Summit for Social Development; survey of national family policies; work of the ad hoc support group of the Commission on preparations for observation of the International Year of Older Persons (two); and follow-up to work of the Special Rapporteur on Disability (two);

b. Substantive servicing. Forty meetings (including eight of working groups); four inter-sessional meetings of the Bureau; and six meetings of the ad hoc open-ended support group of the Commission on preparations for observation of the International Year of Older Persons;

c. Ad hoc expert groups. Fourteen ad hoc expert groups on promoting social integration and participation of all people; social services for all; initiation of the overall review of the implementation of the outcome of the World Summit for Social Development; legislative and administrative initiatives in support of cooperatives and development; employment strategies; monitoring of poverty-eradication strategies (General Assembly resolutions 50/107 and 51/178 (two); promoting a society for all ages; family-sensitive approaches to development (General Assembly resolution 50/142); investment policies for social development in countries with economies in transition; experiences in social reconciliation and conflict resolution in sub-Saharan Africa; preparation for the special session of the General Assembly in the year 2000 (two); and global patterns and trends in social expenditures and their implications for national and international development strategies;

(b) *Other substantive activities (RB/XB)*

(i) Recurrent publications. Thirty-two recurrent publications on social policy and social progress (four); bulletin on the eradication of poverty (two); United Nations youth information bulletin (six); disabled persons bulletin (six); bulletin on ageing (six); "Countdown to 1999" (six); and directory of bodies and organizations concerned with social policies and development (two);

(ii) *Non-recurrent publications*. Twelve non-recurrent publications on social policy options for social integration and development; global patterns and trends in social expenditures and their implications for development strategies at the national and international levels; distribution of income and wealth; *Supplement* to the *Report on the World Social Situation, 1997*; strategies on poverty eradication; capacity-building for institutional development and participation; national capacity-building for implementing family-sensitive policy case studies; selected country profiles of family-sensitive policies; world situation of youth; policy options for a society for all ages; selected innovations and best practices in relation to the goals and objectives of the International Year of Older Persons; and selected papers from expert group meetings;

(iii) Technical material. Periodic updates of the database of specialized constituencies (governmental and non-governmental) concerned with social policies and development, including interested non-governmental committees; the home page of the Division on the Internet, including the follow-up to the World Summit for Social Development; and the social perspective on development home page on the World Wide Web, with respect to substantive content, development of external linkages and expanded mail-server capacities;

(c) *International cooperation and inter-agency coordination and liaison*

(i) Ongoing consultations with Governments, agencies of the United Nations system, regional commissions and intergovernmental and non-governmental organizations on follow-up related to social objectives of recent United Nations conferences and thematic years;

(ii) Conference of ministers responsible for youth issues (General Assembly resolution 50/81): report of the conference, to be submitted to the General Assembly through the Commission for Social Development; five background documents to the conference on national youth policies and international cooperation, youth participation, education, health and employment; and substantive and technical servicing of 10 meetings;

(iii) Interregional meeting on policies to promote a society for all ages (General Assembly resolution 50/141): report of the meeting; and background document on society for all ages: concept, principles and policy options;

(iv) Substantive and technical servicing of inter-agency consultations regarding the United Nations Decade for the Eradication of Poverty (annual) and of the ad hoc inter-agency meetings on youth, ageing and disabled persons (annual);

(v) Substantive participation at annual meetings of the Committee for the Promotion and Advancement of Cooperatives;

(vi) Support and promotion of networks among non-governmental organization committees and caucuses related to follow-up to the World Summit for Social Development; the United Nations Decade for the Eradication of Poverty; older persons, including observation of the International Year of Older Persons; youth; family; and disabled persons;

(vii) Support for and preparation of information materials for the observance of international days for poverty eradication (17 October), cooperatives (first Saturday of July), families (15 May), older persons (1 October) and disabled persons (3 December);

(viii) Promotion and development of networks with research and academic centres and institutions;

(ix) Substantive and technical servicing of the annual meeting of the Administrative Committee on Coordination/Consultative Committee on Programme and Operational Questions on post-conflict resolution; and participation in the Subcommittee on Rural Development of the Administrative Committee;

(d) *Technical cooperation (RB/XB)*

(i) Advisory services

a. Substantive support, on request, to initiatives of Governments to implement further international instruments related to social policies and planning, social institutions and participation and social integration, including substantive support of activities financed by general trust funds in the social development field, such as activities of the Special Rapporteur on Disability, and their follow-up (70 missions);

b. Assisting Governments of developing countries and countries with economies in transition, in cooperation with United Nations agencies/commissions, in analytical assessment, diagnostic studies and evaluations of their current social situations, as well as follow-up on the World Summit for Social Development; and missions in social policy and social development;

(ii) Group training, including seminars and workshops. Integrating disability concerns in planning and technical assistance projects; social analysis, including assessment of the impact of policies on specific population groups; and social integration;

(iii) Field projects. Field projects (country, regional and interregional): up to 100 field projects in the area of social development.

Subprogramme 4
Sustainable development

Activities

7A.4 During the biennium the following activities will be undertaken:

(a) *Servicing of intergovernmental/expert bodies (RB/XB)*

(i) General Assembly

a. Parliamentary documentation. Five reports on implementation of the outcome of the Global Conference on the Sustainable Development of Small Island Developing States (General Assembly resolution 51/183); vulnerability index for small island developing States; five-year review of the Barbados Programme of Action on the Sustainable Development of Small Island Developing States; and products harmful to health and the environment (two);

b. Substantive servicing. Thirty-six meetings of the Second Committee, including 20 for informal consultations;

(ii) Economic and Social Council

a. Parliamentary documentation. Four reports on the third session of the Committee on New and Renewable Sources of Energy and on Energy for Development; the fourth session of the Committee on Natural Resources; coordination of science and technology for development; and consumer protection;

b. Substantive servicing. Eight meetings of the Council and 24 informal consultations;

(iii) Commission on Sustainable Development and its Bureau and subsidiary bodies

a. Parliamentary documentation. It is estimated that up to 44 reports will be prepared on issues to be included in the Commission's work programme for 1998-1999 (10); for the Commission's Intergovernmental Forum on Forests (10); on implementation of the Barbados Programme of Action on the Sustainable Development of Small Island Developing States (15); assessment of national implementation of Agenda 21, with graphical annexes (2); streamlining of the national reporting process (2); provision of common access to United Nations system information on sustainable development; and the work of the High-level Advisory Board on Sustainable Development (4) (subject to a

decision on its continuation). In addition, up to 50 background papers will be submitted to the Commission and 10 background papers to the Bureau;

b. Substantive servicing. Forty meetings of the Commission and 32 in-session drafting group meetings; 40 meetings of the inter-sessional subsidiary bodies; 40 meetings of the Intergovernmental Forum on Forests; 20 meetings of the Commission's Bureau and informal consultations; and 12 meetings of the open-ended intergovernmental group of experts on energy and sustainable development to be held in conjunction with inter-sessional meetings of the Commission;

(iv) Committee on Natural Resources

a. Parliamentary documentation. Nine reports on activities of the organizations of the United Nations system in the field of water resources and inter-agency coordination (three); follow-up to the comprehensive assessment of the freshwater resources of the world; and issues related to the spatial planning of land and water resources; reports on activities of the United Nations system in the field of mineral resources and inter-agency cooperation (two); development and application of state-of-the-art technologies for the utilization/reprocessing of mineral industry waste with a view to reducing the ecological burden on the environment; and a discussion paper on the basic problem of improving the capacity of developing countries and countries with economies in transition to capture the maximum economic and social benefits of their potential for mineral production;

b. Substantive servicing. Four plenary and six working group meetings on water and mineral resources; and six informal consultation meetings at the fourth session of the Committee;

(v) Committee on New and Renewable Sources of Energy and on Energy for Development

a. Parliamentary documentation. Six reports on follow-up to the decisions/recommendations of the Committee at its previous session; environmentally sound and efficient technologies; renewable sources of energy, including biomass, ethanol and wind energy; development and implementation of rural energy polices; energy and transportation; and coordination of activities of the organizations of the United Nations system in the field of energy;

b. Substantive servicing. Sixteen meetings of the Committee and four informal consultation meetings;

(vi) High-level Advisory Board on Sustainable Development (subject to a decision on its continuation)

a. Parliamentary documentation. Four reports;

b. Substantive servicing. Twelve meetings;

(vii) Ad hoc expert groups (RB/XB). Thirty-three ad hoc expert groups on changing consumption and production patterns (one); evaluation of the testing phase of indicators of sustainable development (one); phase III on indicators of sustainable development (two); priority issues for small island developing States (two); financial issues of Agenda 21 (two); the Global Modelling Forum (two); modalities for implementation of sustainable development strategies (two); strengthening regional cooperation and coordination in implementing Agenda 21 (four); implementation of the principles of the Rio Declaration on Environment and Development (one); technological transformation for sustainable development (four); major group concept (one); participation and role of the private sector in sustainable development (one); information on sustainable development for decision-making (two); data-gathering and processing needs for updating future comprehensive assessments of the freshwater resources of the world (one); global knowledge base on mineral resource potential (one); assessment of options for water resource management and the implications for private investment (one); barriers to sustainable energy development in developing countries, with emphasis on Africa (one); energy in the transportation sector (one); challenges and barriers to achieving energy and material efficiency

(one); South/South cooperation in renewable energy development (one); and interregional seminar on consumer protection: extension of the guidelines for consumer protection (one);

(b) *Other substantive activities (RB/XB)*

(i) Analysis of national information and preparation of country profiles. Two sets of guidelines for Governments for submission of voluntary national information on their activities to implement Agenda 21; two sets of country profiles based on individual national reports; and preparation of five country energy profiles;

(ii) Recurrent publications. Thirty-nine publications: *CSD Update* (12); indicators of sustainable development: framework and methodologies; sustainable development series: thematic papers on sustainable development issues (4); financial issues of Agenda 21 (2); *Natural Resources Forum* (8); *International Rivers and Lakes Newsletter* (4); *Natural Resources Newsletter*, on technical activities in planning and management, to be issued in electronic format (4); energy newsletter (2); and *Consolidated List of Products Whose Consumption and/or Sale have been Banned, Withdrawn, Severely Restricted or Not Approved by Governments* (2);

(iii) Non-recurrent publications. Thirteen non-recurrent publications on the principles of the Rio Declaration on Environment and Development; brief series on the results of regional round tables (4); groundwater management for the twenty-first century: prospects for control and recovery; from regulation to participation: options for water resource management with special emphasis on small island developing States; corporate-community relationships and roles in promoting sustainable development in the mineral sector with special focus on African countries; analysis of electricity requirements and viable supply options for sustainable development; supply and use of low-carbon natural gas with higher efficiency conversion and enhanced use in the transport sector; gender issues in sustainable energy development; clean coal technology update; and extension of the guidelines for consumer protection;

(iv) Technical material. Development, maintenance and updating of the databases on the sustainable development World Wide Web site (virtual country profiles); sustainable development section of the departmental Web site; directory of national sustainable development focal points; network on focal points for indicators of sustainable development; small island developing States; policy instruments for changing production/consumption patterns; water resources, concerning global quantity, quality and management issues; information on activities of organizations of the United Nations system and other international organizations and non-governmental organizations in the field of energy and water resources; promotion and dissemination of a new release of software for Windows on groundwater (United Nations publication); case studies of sustainable energy services; and two videos: energy services to the rural poor and coal mine safety and environmental issues;

(c) *International cooperation and inter-agency coordination and liaison (RB/XB)*

(i) Inter-Agency Committee on Sustainable Development and its task managers system

a. Documentation. Twenty background papers for the Committee (10) and the meetings of the task managers (10); and 8 reports submitted to the Administrative Committee on Coordination on meetings of the Inter-Agency Committee (4) and meetings of the task managers (4);

b. Substantive servicing. Twelve meetings of the Committee and eight meetings of the task managers system;

(ii) Steering Committee for Water Supply and Sanitation and the Administrative Committee on Coordination Subcommittee on Water Resources

a. Documentation. Four reports and background papers;

b. Substantive servicing. Twenty meetings;

(iii) Substantive and technical servicing of the Management Board of the United Nations Technical Cooperation Programme in Natural Resources and Energy; and joint programming activities with regional commissions, in association with UNEP and UNCTAD;

(iv) External relations and outreach, including with non-governmental organizations. Participation in and substantive support for various intergovernmental, inter-agency, expert and major groups meetings that are directly related to or are organized in support of the Commission on Sustainable Development's programme of work; liaison with financial institutions, including the Global Environment Facility; special events, such as World Water Day, and others held during the sessions of the Commission on Sustainable Development, such as support to youth activities (regional consultations with youth, youth indicators and networking) and "major group days"; and cooperation with Consumers International, the International Organization for Standardization and the International Cooperative Alliance on issues of consumer protection;

(d) *Technical cooperation (RB/XB)*

(i) Policy advisory services. Up to 40 missions to Governments of developing countries and countries with economies in transition, at their request and in cooperation with United Nations agencies and regional commissions, related to formulation of strategies that promote sustainable development, including financing of sustainable development, use of economic instruments and building relevant institutional capacities, including for monitoring and assessment, as well as related to the management of mineral, water and energy resources;

(ii) Training. Organizing up to 20 national, subregional and regional training meetings and workshops for and with national policy makers;

(iii) Field projects (country, regional and interregional). Thirty technical cooperation projects on water and mineral resource management and 25 technical cooperation projects related to energy resources in developing countries and countries with economies in transition.

Subprogramme 5
Statistics

Activities

7A.5 Activities under this subprogramme remain as originally proposed in section 9 of the proposed programme budget (A/52/6), with the addition of the following activities in the area of cartography:

(a) *Servicing of intergovernmental/expert bodies*

Seventh United Nations Conference on the Standardization of Geographical Names (four meetings); and the nineteenth and twentieth sessions of the United Nations Group of Experts on Geographical Names (seven meetings);

(b) *Other substantive activities (RB/XB)*

World Cartography Bulletin (2); and newsletter of the United Nations Group of Experts on Geographical Names (4);

(c) *International cooperation and inter-agency coordination and liaison (RB/XB)*

Participation in activities of the International Federation of Surveyors, the International Cartographic Association and the International Society for Photogrammetry and Remote Sensing.

Subprogramme 6
Population

Activities

7A.6 Activities under this subprogramme remain as originally proposed in section 7 of the proposed programme budget (A/52/6).

Subprogramme 7
Global development trends, issues and policies

Activities

7A.7 During the biennium the following activities will be undertaken:

(a) *Servicing of intergovernmental/expert bodies (RB/XB)*

(i) Substantive servicing of meetings. Second Committee of the General Assembly (24 meetings); Economic and Social Council (16 meetings); Committee for Development Planning (20 meetings); and working groups of the Committee for Development Planning (30 meetings);

(ii) Parliamentary documentation

a. General Assembly. Eight reports on finance for development (one); global financial integration and the strengthening of collaboration between the United Nations and the Bretton Woods institutions, in particular IMF (two); external debt crisis and development (two); sustainable development and international economic cooperation: implementation and follow-up to major consensus agreements on development (one); financing of development, including net transfer of resources between developed and developing countries (one); and overall socio-economic perspective of the world economy (one);

b. Economic and Social Council. *World Economic and Social Survey* (two); reports on the state of the world economy (two); and reports on the work of the Committee for Development Planning (two);

c. Ten reports on thematic issues submitted to the working groups of the Committee for Development Planning (five); and on the outcome of the working groups of the Committee (five);

(iii) Ten ad hoc expert group meetings on emerging macroeconomic issues related to the preparation of the *World Economic and Social Survey* (four); on the prospects for sub-Saharan Africa in a globalizing economy; on Asian development successes: causes and replicability; and the Project LINK outlook for the world economy (four);

(b) *Other substantive activities*

(i) Recurrent publication. *World Economic and Social Survey* (annual);

(ii) Seven non-recurrent publications. Overall socioeconomic perspective for the world economy; and six working papers on selected macroeconomic issues, including relationships between economic growth and trade in services, the relationship between economic growth and merchandise trade, financing the social safety net, emerging issues in development finance and strategies for international development in the twenty-first century;

(iii) Technical material. Four issues of Project LINK *World Outlook*; and four issues of *World Economic Situation and Emerging Global Macroeconomic Issues;*

(c) *International cooperation and inter-agency coordination and liaison (RB/XB)*

Consultations and coordination with IMF, the World Bank and other relevant specialized organizations, including UNCTAD and the regional commissions; provision of improved global on-

line access to the LINK model and its analytical databases to other bodies of the United Nations system and to Member States; and external relations with academic, governmental and non-governmental economic research institutes through the exchange of background papers and consultations.

Subprogramme 8
Public economics and public administration

Activities

7A.8 During the biennium the following activities will be undertaken:

(a) *Servicing of intergovernmental/expert bodies (RB/XB)*

(i) Substantive servicing of meetings

a. General Assembly (8 meetings);

b. Economic and Social Council (6 meetings);

c. Meeting of Experts on the United Nations Programme in Public Administration and Finance (also provision of technical servicing) (25 plenary and 20 working group meetings);

d. Ad Hoc Group of Experts on International Cooperation in Tax Matters (also provision of technical servicing) (22 plenary and 16 working group meetings);

(ii) Parliamentary documentation

a. General Assembly. Four reports: consolidated report on public administration and development (1998); reports on economic assistance to countries affected by the implementation of multilateral economic sanctions (1998 and 1999); and on economic measures as a means of political and economic coercion against developing countries (1999);

b. Economic and Social Council. Three reports on privatization and regulation policies in developing countries and countries with economies in transition (in conjunction with the *World Economic and Social Survey, 1998*); the Fourteenth Meeting of Experts on the United Nations Programme in Public Administration and Finance (1998); and the Ninth Meeting of the Ad Hoc Group of Experts on International Cooperation in Tax Matters (1999);

c. Meeting of Experts on the United Nations Programme in Public Administration and Finance. Report on the implementation of General Assembly resolution 50/225; report on the review of the work on the programme in public administration and finance; and five analytical/working papers on thematic issues;

d. Ad Hoc Expert Group on International Cooperation in Tax Matters. Revised United Nations Model Double Taxation Convention between Developed and Developing Countries; and revised United Nations Manual for the Negotiation of Bilateral Tax Treaties between Developed and Developing Countries;

(iii) Ad hoc expert group meetings on privatization and regulation policies in developing countries and countries with economies in transition (1998); global patterns and trends in public expenditures and their implications for national and international development strategies (1999); the impact of multilateral sanctions on target countries and third States (1998); economic measures as a means of political and economic coercion against developing countries (1999); professionalism and leadership in civil service systems (1998); civic participation in local governance (1999); public financial management: auditing standards and procedures (1998); and capacity-building in the civil services of least developed countries (1999);

(b) *Other substantive activities (RB/XB)*

(i) Preparation and holding, in cooperation with the Tokyo Metropolitan Government, of the World Conference on International Cooperation of Cities and Citizens; and preparation and holding, jointly with ECA and in cooperation with the Governments of Italy and Japan, of an international conference on governance in Africa;

(ii) Twelve recurrent publications. *Development Administration Newsletter* (four issues); *List of Publications on Public Economics and Public Administration* (two issues); public administration profiles of selected African countries (five issues); and *Supplement to International Tax Agreements*;

(iii) Non-recurrent publications on the role of market mechanisms in the provision of public goods and services; global patterns and trends in public expenditures and their implications for development strategies at the national and international levels; interaction between the public sector and technological innovation; the contribution of small and medium-size enterprises to economic development; public policies regarding private sector and enterprise development; capacity-building in the civil services of least developed countries; guidelines on government re-engineering by the use of information technology; decentralization and recentralization in countries with economies in transition; professionalism and leadership in civil service systems; the role of civil society in local governance; governance in Africa: emerging issues and strategies; redesigning management systems and procedures; comparative study on civil service codes; South-South cooperation in public economics and public administration; and public financial management: auditing standards and procedures; United Nations Model Double Taxation Convention (update); and Manual for the Negotiation of Bilateral Tax Treaties;

(iv) Information services and technical material. Internet home page on public economics and public administration and on international cooperation in tax matters; technical documents available electronically on the United Nations Web site; country profiles in public administration available on the Web site; database on administrative reforms available on the Internet; policy, legal and regulatory framework for small enterprises in Africa; and manual on the administration and cost of elections (CD-ROM);

(c) *International cooperation and inter-agency coordination and liaison (RB/XB)*

(i) Participation in meetings on public economics and public administration of global and regional intergovernmental organizations inside and outside the United Nations system;

(ii) Participation in activities of non-governmental organizations on issues within the purview of the Division;

(iii) Cooperation with the relevant United Nations programmes, such as UNDP, the regional commissions, UNCTAD, the Office of the United Nations High Commissioner for Human Rights, the Office for Drug Control and Crime Prevention, United Nations Centre for Human Settlements (Habitat) and UNU, in areas of mutual concern;

(iv) Substantive support to the subsidiary bodies of the Administrative Committee on Coordination on the follow-up to the global conferences, as well as the Subgroup on Capacity-building for Post-Conflict Rehabilitation and Reconstruction and the Subgroup on Capacity-building for Governance in follow-up to General Assembly resolution 50/225, through provision of background papers and reports of the meetings;

(d) *Advisory services (RB/XB)*

(i) Advisory services. About 30 needs assessment/diagnostic missions, on request, on programme design and project formulation on governance; civil service reform; human resource management and development; information technology for public management; local governance: decentralization; post-conflict rehabilitation; budgeting and budgetary systems; mobilization of internal and external resources; financial management capacities; tax reforms

and tax administration; the role of the State and private sector in development; and the peace-development link;

(ii) Seminars and workshops. South-South forum on governance and public management reform; international forum on government re-engineering by the use of information technology; conference on civil service codes; and workshops on the role of civil society in local governance and on decentralization and recentralization in countries with economies in transition.

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